
MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Sandy Keith; Suzanne French; Susanne McRoberts; Chris Gilmer; Lynne van Ryzewyk; Councillor Nick deBoer

Staff: Colleen Lipp, CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Absent: Councillor Gord McClure

1. The Chair called the meeting to order at 6:04 PM

2. Apologies for non-attendance: None received.

3. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Sandy Keith

Seconded: Councillor Nick deBoer

Carried.

4. Disclosure of pecuniary interest: none

Suzanne French arrived at 6:08 PM

5. Consent Agenda

a. Minutes of the September 11, 2017 meeting

b. CEO's Report

c. Strategic Initiatives Update

d. Correspondence

i. Mr. Joe Grogan, September 12, 2017

ii. Ministry of Citizenship and Immigration, September 2017

Motion: That the Caledon Public Library Board approve the Consent Agenda including the Minutes of September 11th, 2017, the CEO's Report, the Strategic Initiatives Update and That the Caledon Public Library board receive the Correspondence.

Motion: Paula Civiero

Seconded: Suzanne French

Carried.

6. Business arising from the minutes:

- a. The Chair provided an update on communications held with the Town of Caledon's CAO to discuss his supplied response to the Board's request that the CEO/Chief Librarian be included in budget meetings of the Town's Senior Management Team.

7. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and Financial Statements; and,

That the Caledon Public Library Board approve the revised operating budget, service level requests and capital projects referenced within the report; and,

That the Caledon Public Library Board approve the requested reduction of \$18,000 to Capital Project (18-038) Library IT equipment.

Moved: Susanne McRoberts

Seconded: Paula Civiero

Carried.

b. Partnership Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Partnership Policy as modified.

Moved: Sandy Keith

Seconded: Lynne van Ryzewyk

Carried.

8. Board and Committee Reports: none

9. New Business: none

10. Board Work Plan Review

- a. The Caledon Public Library Board reviewed the Board Work Plan. No motion was carried.

11. Board Advocacy

a. Upcoming Events and Opportunities

- i. Town of Caledon Community Meeting re: Alton School – Tuesday, October 17, 7PM, Community Room, Alton Branch.
- ii. Seniors Harvest Luncheon, Thursday, October 12, 12 PM, Royal Ambassador, 15430 Innis Lake Road, Caledon East.
- iii. Preserving the Memories: Holocaust Education Week with Mr. Andy Reti - Thursday, November 2, 10AM, Caledon East Branch.

12. Question Period:

- a. Resident in attendance, Joe Grogan inquired if the September 11th, 2017 Library Board meeting minutes were approved, if the Chair was content with communications to the Town of Caledon CAO during their phone conference and also offered a reminder that changes have been proposed to the Employment Standards Act.

13. Evaluation of the meeting:

- a. What was your key takeaway from the meeting?
 - i. Paula Civiero shared her observation that the Caledon Public Library was progressing well.

14. Time & location of next regular meeting:

Monday, November 20, 2017, 6 PM, Albion Bolton Branch.

15. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Nick deBoer

Seconded: Sandy Keith

Carried.

The meeting adjourned at 7:16 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian