
MINUTES

- Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Sandy Keith; Susanne McRoberts; Chris Gilmer; Lynne van Ryzewyk; Councillor Gord McClure; Councillor Nick deBoer
- Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant
- Guest:** Laura Johnston, Executive Director, Strategic initiatives
- Absent:** Suzanne French

1. The Chair called the meeting to order at 6:00 PM

2. Apologies for non-attendance: Suzanne French

3. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Chris Gilmer

Seconded: Sandy Keith

Carried.

4. Disclosure of pecuniary interest: none

5. Consent Agenda

Paula Civiero requested that Correspondence received from Mr. Mike Galloway, CAO, Town of Caledon be removed from the consent agenda for discussion later in the meeting.

Chris Gilmer requested that the CEO's report be removed from the consent agenda for further discussion of the status of redundant fibre install at the Albion Bolton Branch.

a. Minutes of the August 21, 2017 meeting

b. Strategic Initiatives Update

Motion: That the Caledon Public Library Board approve the Consent Agenda including the Minutes of August 21, 2017 and the Strategic Initiatives Update.

Moved: Sandy Keith

Seconded: Susanne McRoberts

Carried.

6. CEO's Report – Service and Facilities

Motion: That the Caledon Public Library receive and approve the CEO's Report and include a discussion regarding the status of redundant fibre on the agenda of the Advocacy Committee's next meeting.

Moved: Chris Gilmer

Seconded: Paula Civiero

Carried.

7. Business arising from the minutes: none

Councillor Nick deBoer arrived at 6:14 PM

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and Financial Statements

Moved: Lynne van Ryzewyk

Seconded: Councillor Gord McClure

Carried.

b. Staff Technology Acceptable Use Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Staff Acceptable Use of Technology Policy.

Moved: Sandy Keith

Seconded: Councillor Nick deBoer

Carried.

c. Schedule of Library Board Meetings – 2018

Motion: That the Caledon Public Library Board receive and adopt the proposed schedule of Board Meetings for 2018 with the rescheduling of the June 18, 2018 from June 11, 2018; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to confirm the availability and suitability of the Exchange, prior to selecting and scheduling a meeting.

Moved: Paula Civiero

Seconded: Chris Gilmer

Carried.

9. Board and Committee Reports: none

10. New Business: none

11. Correspondence

a. Mike Galloway, Town of Caledon – August 30, 2017

Motion: That the Caledon Public Library Board receive the correspondence.

Moved: Councillor Nick deBoer

Seconded: Councillor Gord McClure

Carried.

12. Board Advocacy

a. Upcoming Events and Opportunities

- i. Caledon Public Library Staff Forum – Friday, September 22, 2017. 8:30 AM,

Caledon Village Place

- ii. Love your Library Month Kick Off – Saturday, September 30, 2017, 10 AM – 4 PM Historic Alton School

13. Question Period:

- a. Resident in attendance, Joe Grogan reminded the Board that the Library is hosting a Holocaust Education Session on November 2, 2017 at 10 AM at the Caledon East Branch.

14. Board Work Plan Review

Motion: That the Caledon Public Library receive and approve the updated Annual Agenda/Work Plan 2017-18.

Moved: Susanne McRoberts

Seconded: Paula Civiero

Carried.

15. Evaluation of the meeting:

- a. **What was your key takeaway from the meeting?**

Sandy Keith shared his perception that all members were fully engaged in discussion of controversial items.

16. Time & location of next regular meeting:

Monday, October 16, 2017, 6 PM, Albion Bolton Branch.

17. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Gord McClure

Seconded: Chris Gilmer

Carried.

The meeting adjourned at 7:05 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian