

Caledon Public Library Board Meeting

Monday, March 20, 2017

6:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Sandy Keith; Suzanne French; Councillor Gord McClure; Lynne van Ryzewyk; Councillor Nick deBoer; Chris Gilmer; Susanne McRoberts

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant; Mary Maw, Manager, Communications and Community Development; Kelley Potter, Manager, Public Services

Guest: Laura Johnston, Director, Strategic Initiatives

Absent: None

1. The Chair called the meeting to order at 6:00pm

2. Apologies for non-attendance: none

3. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Chris Gilmer

Seconded: Sandy Keith

Carried.

4. Disclosure of pecuniary interest: none

5. Consent Agenda

a. Minutes of the January 16, 2017 meeting

b. CEO's Report

c. Strategic Initiatives Update

Motion: That the Board approve the Consent Agenda including the Minutes of January 16th, 2017, the CEO's Report and the Strategic Initiatives Update.

Moved: Sandy Keith

Seconded: Councillor Nick deBoer

Carried.

6. Business arising from the minutes.

a. OLA Super Conference Feedback

Sandy Keith and Lynne van Ryzewyk shared their experiences and key take-aways from the recent OLA Super Conference. Both indicated that advocacy was a common theme throughout the conference and the OLBA Boot Camp.

Councillor Gord McClure arrived at 6:04pm.

7. Board and Committee Reports

a. Strategic Planning Committee Update

Motion: That the Caledon Public Library Board approve and adopt *Building the Future: the Caledon Public Library Strategic Plan 2017-2020*; and,

That the Caledon Library Board direct the CEO/Chief Librarian to schedule a related presentation to Council; and

That the Ad Hoc Strategic Planning Committee be dissolved.

Moved: Sandy Keith

Seconded: Chris Gilmer

Carried.

b. CEO Evaluation Committee Correspondence

Motion: That the drafted correspondence be approved and submitted to Town of Caledon Human Resources.

Moved: Susanne McRoberts

Seconded: Paula Civiero

Carried.

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's report as presented.

Moved: Sandy Keith

Seconded: Councillor Gord McClure

Carried.

b. Hours of Operation Recommendation

Motion: That the Caledon Public Library Board approve and adopt the recommended changes to the Library's hours of operation, to take effect as of Monday June 26th, 2017.

Moved: Lynn van Ryzewyk

Seconded: Susanne McRoberts

Carried.

c. Poet Laureate Report

Motion: That the Caledon Public Library Board receive the Poet Laureate Report and also direct the Chief Librarian to draft a related memo to Council for the April 18th meeting.

Moved: Suzanne French

Seconded: Chris Gilmer

Carried.

9. New Business

10. Board Advocacy

a. Advocacy Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Advocacy Policy; and, That the Caledon Public Library Board form an ad hoc Advocacy Committee consisting of Paula Civiero, Lynne van Ryzewyk, Suzanne French, Chris Gilmer, Janet Manning and Colleen Lipp, for the purposes of drafting an Advocacy Work Plan to be received and reviewed by the full Board at the May meeting.

Moved: Paula Civiero

Seconded: Suzanne French

Carried.

b. Upcoming Event and Opportunities

- i) Master Plan Presentation to Council – Tuesday, April 4, 2017 – 7PM Council Chambers, Town Hall
- ii) Caledon Talks TED – Thursday, April 6, 2017 – 7PM, Albion Bolton Branch. View and discuss selected TED talk videos with your friends and neighbors. Sessions will be facilitated by our expert library staff and will focus on a specific theme including success (April), culture (May) and technology (June).

11. Correspondence

- a. Ontario 150 Community Celebration Program, ministry of Tourism Culture and Sport – January 20, 2017
- b. Request for Easement to Albion Bolton Agricultural Society, Colleen Lipp – January 27, 2017
- c. Update from Exchange Leadership Team – February 17, 2017
- d. Patron Feedback re: Donation – March 13, 2017

12. Question Period

There were no members of the public present.

13. Evaluation of the meeting:

The Chair asked each member of the Library Board to consider two questions with a partner and then discuss them openly. 1: How could the Library board meetings be improved? 2: What did you take away from the meeting?

14. Time & location of next regular meeting:

Monday, April 10, 2017 6pm at the Albion Bolton Branch.

15. Adjournment

Motion: That the meeting adjourn.

Moved: Lynn van Ryzewyk

Seconded: Chris Gilmer

Carried.

The meeting adjourned at 7:43 pm

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian