

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Councillor Gord McClure;
Lynne van Ryzewyk; Councillor Nick deBoer; Sandy Keith; Susanne McRoberts

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Guest: Laura Johnston, Director, Strategic Initiatives

Absent: Suzanne French, Chris Gilmer

1. The Chair called the meeting to order at 6:00 PM.

2. Apologies for non-attendance: Chris Gilmer; Suzanne French

3. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved with the deferral of the STEMVillage and 3D printer demo to the June meeting.

Moved: Susanne McRoberts

Seconded: Lynn van Ryzewyk

Carried.

4. Disclosure of pecuniary interest: none.

5. Presentations

a. STEMVillage and 3D printer demonstration

The presentation was deferred to the June 19th, 2017 meeting of the Caledon Public Library Board.

6. Consent Agenda

a. Minutes of the April 10, 2017 meeting

b. CEO's Report

c. Strategic Initiatives Update

Motion: That the Board approve the Consent Agenda including the Minutes of April 10th, 2017, the CEO's Report and the Strategic Initiatives Update.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

7. Business arising from the minutes

None.

Councillor Nick deBoer arrived at 6:10PM

Councillor Gord McClure arrived at 6:15PM

8. Staff and Committee Reports

a. Advocacy Committee Meeting Notes and Work Plan

Motion: That the Caledon Public Library Board receive the Advocacy Committee Meeting Notes and Work Plan.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

b. SOLS Trustee Council update

Motion: That the Caledon Public Library Board receive the SOLS Trustee Council update as presented by Lynne van Ryzewyk.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

9. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and Financial Statements.

Moved: Councillor Nick deBoer

Seconded: Lynn van Ryzewyk

Carried.

b. Bed Bug Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Bed Bug Prevention and Containment Policy.

Moved: Councillor Nick deBoer

Seconded: Paula Civiero

Carried.

c. Caledon Public Library Annual Report 2016

Motion: That the Caledon Public Library Board receive and approve the 2016 Annual Report.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

d. Staff Forum Report

Motion: That the Caledon Public Library Board approve the closure of the Albion-Bolton, Caledon Village and Margaret Dunn Valleywood branches on Friday, September 22, 2017 so that staff may participate in a full day of professional development.

Moved: Paula Civiero

Seconded: Susanne McRoberts

Carried.

10. New Business

a. Prioritization of Master Plan Recommendations

The Board confirmed previous discussions regarding prioritization of the facility related recommendations referenced in the Master Plan. The following priorities will be reflected in future budget submissions, capital forecasts and new development charge studies when possible and will prompt necessary communications with relevant Town stakeholders/departments:

- Southfields Village Branch – in progress
- Branch improvements in Alton – 2018
- Service transition to Maker/Learning Lab model in Margaret Dunn Valleywood – 2019 (prompted by the opening of the Southfields Village Branch)
- Caledon East Branch within expanded Caledon Community Complex – scheduling dependent on Complex timeline
- Investigation of the upcoming Town-released Expression of Interest (EOI) in support of relocation and improvement of the Albion-Bolton Branch

11. Board Advocacy

a. Upcoming Events and Opportunities

- i. An Evening with Author Amy Stuart – Tuesday, May 23, 7:00PM, Albion Bolton Branch.
- ii. Friends of Caledon Public Library Annual General Meeting with guest speaker Landscape Designer Deborah May-Forbes- Wednesday, May 17, 6:30PM, Albion Bolton Branch.
- iii. Library visits to Orangeville, Innisfil, Tuesday, May 23, 9AM, Caledon Village Branch.
- iv. Presentation of CPL Strategic Plan to Council, Tuesday, May 30, 7:00PM, Town Hall.
- v. Mayor's Senior's Forum, Wednesday, June 7, 9:00AM-3:00PM, Albion Bolton Community Centre.
- vi. Caledon Exchange Family Pizza Night, Wednesday, June 7, 5:00-8:00PM, The Exchange, 55 Healey Road, Bolton. Register at 289-966-1715 x276.
- vii. Bridging the Gap Multi-Generational Celebration, Saturday, June 10, 1:00-3:00PM, Caledon east Branch.
- viii. CPL's Trivia Pub Night Celebrating Canada 150, Thursday June 22, 2017, 8:00PM, Villa Caledon Inn CE.

12. Correspondence

- a. Janet Manning, Board Chair response to patron concern – April 5, 2017
- b. Mrs. Alice Pettit re: My Missing Books – April 13, 2017
- c. Eleanor McMahon, Minister of Tourism, Culture and Sport, Post Budget Letter to Cultural Stakeholders, April 27, 2017
- d. Kevin Finnerty, Update on Public Library Funding Review, April 27, 2017

13. Question Period

No members of the public were present.

14. Evaluation of the meeting:

- a. What was your key takeaway from the meeting?
 - i. Laura Johnston advised that the report from the Theatre Consultant Expert regarding the use of the Fire Hall will be reviewed at the June 6th, 2017 Town of Caledon Council meeting.
 - ii. Advocacy is extremely important.

15. Time & location of next regular meeting:

Monday, June 19, 2017, 6 PM, Albion Bolton Branch.

16. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Seconded: Lynn van Ryzewyk

Carried.

The meeting adjourned at 8:06 PM.

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian