

Title Annual Board Assessment
Policy Number CPL-16-07
Policy Type Governance
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Notes



Purpose

The Library Board will monitor its own effectiveness in fulfilling its major responsibilities and achieving strategic goals. The evaluation process identifies key areas for Board improvement and the requisite follow-up action. This policy ensures that the Library Board formally assesses its effectiveness on an ongoing basis.

Background

Board assessment is the process by which the Board determines how well its performance is enabling the Library to achieve what it should. A strong, vibrant board is a clear indicator of a healthy organization. Annual assessment is intended to discover the Board's strengths, identify knowledge and performance gaps and put in place strategies for improving performance and effectiveness.

Guidelines

1. The Library Board will evaluate its effectiveness on an annual basis.
2. The Chair will be responsible for managing the assessment process to allow the Board to remain consistent in benchmarking its performance against governance best practices and focus on continuous improvement in the following areas of responsibility:
 - a. Board conduct and practice
 - b. Policy development
 - c. Planning
 - d. Advocacy
 - e. Relationship with the CEO
 - f. Financial oversight
 - g. Board development
3. To facilitate the evaluation process, the Library Board will develop an annual work plan in January of each year and will assess its success in completing the work plan in November of each year.
4. The Board may also conduct a short review of its performance at each regular meeting of the Board with special attention to the quality of discussion and decision-making.