

Caledon Public Library Board Meeting

Monday, May 16, 2016

7:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Susanne McRoberts (Vice-Chair); Paula Civiero; Councillor Nick deBoer; Suzanne French; Sandy Keith; Councillor Gord McClure; Lynne van Ryzewyk

Staff: Colleen Lipp – CEO | Chief Librarian

Absent: Chris Gilmer

1. The Chair called the meeting to order at 7:00 pm.

2. Apologies for non-attendance: Chris Gilmer

3. Approval of the Agenda

Motion: That the Agenda be approved.

Moved: Paula Civiero

Seconded: Susanne McRoberts

Carried

Councillor McClure arrived at 7:07 PM

4. Round Table and Introductions

A brief introduction of all members was shared and new member Lynne van Ryzewyk was welcomed to the Board.

5. Disclosure of pecuniary interest

None declared.

6. Consent Agenda

Motion: That the Board approve the Consent Agenda including the Minutes of April 18, 2016, the CEO Report and the Strategic Initiatives Update.

Moved: Sandy Keith

Seconded: Councillor deBoer

Carried

Prompted by the approved CEO Report, Colleen Lipp provided a brief explanation of the Ontario Library Consortium (OLC) and the Caledon Public Library's involvement in the group.

7. Business arising from the minutes.

None.

8. Board and Committee Report

a. SOLS Trustee Council Report

Paula Civiero provided a brief overview of the recent SOLS Trustee Council hosted at the Halton Hills Public Library's Georgetown Branch on April 23, 2016.

9. Staff Reports

a. Treasurer's Report and Financial Statements – Colleen Lipp presented the Treasurer's Report and Financial Statements.

Motion: That the Board receive the Treasurer's Report as presented.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

b. Belfountain Hours Pilot Project Report

Motion: *That the Caledon Public Library Board receive the Belfountain Branch Hours – Final Report; and*

That the Caledon Public Library Board approve the recommended Summer Hours of Operation; and

That the Caledon Public Library Board extend the pilot pending the investigation of alternate service options and findings of the Service/Facility Review and Master Plan.

Moved: Sandy Keith

Seconded: Suzanne French

Carried.

Councillor McClure left the meeting at 8:57 PM

c. Personnel Policy Report

Motion: That the Board approve and adopt the Personnel Policy effective July 1, 2016.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

10. New Business.

None

11. Board Development

a. 2011 Strategic Plan Review – Governing Responsibly

Discussion of the Board's performance related to the goal "to engage the resources of Caledon Public Library with transparency and fiscal responsibility" was deferred to the June 20, 2016 meeting of the Library Board.

12. Correspondence

a. Thank you note from Sylvia Mellett and family

Motion: That the Board receive the correspondence

Moved: Sandy Keith

Seconded: Councillor deBoer

Carried.

13. Time & location of next meeting: June 20, 2016 7:00 pm Albion Bolton Branch

14. Question Period – There were no representatives from the public present.

15. Evaluation of the meeting – as shared by Suzanne French

a. Did I feel adequately prepared?

- Very prepared and appreciative of Bolton Branch staff's willingness to prepare an advance package.

b. Were topics raised of value and interest?

- Appreciated the topics raised and felt that a lot was learned.

c. Did the questions and follow up discussion help to better inform my decision?

- Yes.

d. Did I and all other members have opportunity to participate?

- Yes.

16. Adjournment

Motion: That the meeting adjourn.

Moved: Suzanne French

Seconded: Susanne McRoberts

Carried.

The meeting adjourned at 9:20 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian