

Caledon Public Library Board Meeting

Monday, October 17, 2016

7:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Susanne McRoberts (Vice-Chair); Paula Civiero; Councillor Nick deBoer; Suzanne French; Chris Gilmer; Sandy Keith; Councillor Gord McClure; Lynne van Ryzewyk

Staff: Colleen Lipp, CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Guests: David Clement, Executive Director, Rapport Youth & Family Services; Megan Renkema, Manager, Information Services

Absent:

1. The Chair called the meeting to order at 7:02 pm.

2. Apologies for non-attendance: None

3. Approval of the Agenda

Motion: That the Agenda be approved.

Moved: Susanne McRoberts

Seconded: Sandy Keith

Carried

4. Disclosure of pecuniary interest

None declared.

5. Delegations and Presentations

a. Exchange Collaborative Leadership Team – David Clement of Rapport Youth provided the Board with an overview of the Exchange's *Collaborative Team*.

b. Gale Courses Demonstration – Megan Renkema, Manager of Information Services shared a demonstration of the recently acquired subscription to Gale Courses. This online tool offers a variety of learning opportunities to all library card holders.

Councillor Gord McClure left the meeting at 8:14pm.

6. Consent Agenda

Motion: That the Board approve the Consent Agenda including the Minutes of September 12, 2016, the CEO Report and the Strategic Initiatives Update.

Moved: Paula Civiero

Seconded: Chris Gilmer

Carried.

7. Business arising from the minutes.

None

8. Board and Committee Reports

None

9. Staff Reports

a. Treasurer's Report and Financial Statements - Colleen Lipp presented the Treasurer's Report and Financial Statements.

Motion: That the Board receive the Treasurer's Report as presented.

Moved: Chris Gilmer

Seconded: Paula Civiero

Carried.

b. Quarterly Performance Measures and Statistics

Motion: That the Board receive the Quarterly Performance Measures and Statistics.

Moved: Lynne van Ryzewyk

Seconded: Paula Civiero

Carried.

c. Public Complaint Handling Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Public Complaint Handling Policy with the said revision.

Moved: Suzanne French

Seconded: Paula Civiero

Carried.

d. Recommended Library Visits

Motion: That the Caledon Public Library Board receive and approve the Recommended Library Visits Report, directing the CEO/Chief Librarian to schedule and coordinate tours of the suggested library facilities.

Moved: Susanne McRoberts

Seconded: Lynne van Ryzewyk

Carried.

10. New Business.

None

11. Closed Session

Motion: That the Board move to Closed Session under Section 16.1 (4) of the Public Libraries Act to consider:

(e) litigation or potential litigation, including matters before administrative tribunals affecting the board.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

Time: 9:12pm.

Motion: That the Board return to an Open Session under Section 16.1 (4) of the Public Libraries Act having considered:

(e) litigation or potential litigation, including matters before administrative tribunals affecting the board.

Moved: Lynne van Ryzewyk

Seconded: Paula Civiero

Carried.

Time: 9:23pm.

a. Confidential Report re: Litigation or potential litigation, including matters before administrative tribunals, affecting the Board

Motion: That the Caledon Public Library Board receive the Confidential Report re: Litigation or potential litigation, including matters before administrative tribunals, affecting the Board; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to act in the Board's best interest and authority to consider and/or confirm a remedy to the Application.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

12. Board Development

a. LearnHQ – Year 2, Module 1

Colleen Lipp will resend the link to the Learn HQ portal. Members of the Board are asked to review Module 1 of Year 2 in preparation for discussion at the November meeting.

13. Correspondence

None.

14. Question Period – There were no representatives from the public present.

15. Evaluation of the meeting – An informal review of the meeting was completed as a group.

16. Time & location of next regular meeting: Monday, November 21, 2016 7:00 pm Albion Bolton Branch

17. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

The meeting adjourned at 9:28pm.

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian