

Caledon Public Library Board Meeting

Monday, April 10, 2017

6:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Suzanne French; Councillor Gord McClure; Lynne van Ryzewyk; Chris Gilmer

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant; Megan Renkema; Manager, Information Services

Absent: Sandy Keith; Councillor Nick deBoer; Susanne McRoberts

1. The Chair called the meeting to order at 6:02 PM

2. Apologies for non-attendance: Councillor Nick deBoer; Susanne McRoberts

3. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Paula Civiero

Seconded: Chris Gilmer

Carried.

4. Disclosure of pecuniary interest: none.

5. Presentations

a. Hoopla demonstration

6. Consent Agenda

a. Minutes of the March 20, 2017 meeting

b. CEO's Report

c. Strategic Initiatives Update

Motion: That the Board approve the Consent Agenda including the Minutes of March 20th, 2017, the CEO's Report and the Strategic Initiatives Update.

Moved: Lynne van Ryzewyk

Seconded: Chris Gilmer

Carried.

7. Business arising from the minutes

None.

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report as presented.

Moved: Paula Civiero

Seconded: Lynne van Ryzewyk

Carried.

b. Quarterly Performance Measures and Statistics

Motion: That the Caledon Public Library Board receive the Quarterly Measures and Statistics Report as presented.

Moved: Chris Gilmer

Seconded: Lynne van Ryzewyk

Carried.

c. Charitable Status Recommendation

Motion: That the Caledon Public Library Board approve and adopt the Charitable Status Recommendation; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to complete and submit an application to register the Library as a charity with the Canada Revenue Agency.

Moved: Lynne van Ryzewyk

Seconded: Paula Civiero

Carried.

Councillor Gord McClure left the meeting at 7:19 pm

9. New Business

a. Prioritization of Master Plan Recommendations

The Board discussed the facility related recommendations referenced in the Master Plan. Key factors in prioritizing recommendations included the likely availability of funds and the relationship between and timing of projects (example: recommendations to Margaret Dunn Valleywood are reliant on the opening of the Southfields Village Branch). Challenges and limitations associated with the Albion Bolton Branch and the possible opportunities associated with private public partnerships were also discussed. A second related discussion is planned for the May meeting.

10. Board Advocacy

a. Upcoming Events and Opportunities

- i. Friends of the Caledon Public Library Book Sale – Friday, April 21, 2017, 4:00-9:00 PM and Saturday, April 22, 2017, 10:00 AM – 6:00 PM, Arena at the Albion Bolton Community Centre.
- ii. Exchange Board 2 Board Learning Session – Tuesday, May 2, 2017, 6:00-9:00PM, Caledon East Community Complex
- iii. CPL Comic Expo – Saturday, May 13, 2017, 10:00 AM – 2:00 PM, Albion Bolton Branch
- iv. Deepening Community for Collective Impact: a one day workshop presented by the Tamarack Institute and Caledon Community Services – Tuesday, May 30, 9:00 AM to 4:30 PM at the Caledon Equestrian Park
- v. CPL Strategic Plan Presentation to Council – tentatively scheduled for Tuesday,

May 30, 2017, 7PM, Town Hall

11. Correspondence

- a. Exchange Leadership Team – March 28, 2017
- b. Response to patron complaint re: memorial donation, Colleen Lipp – March 22, 2017

12. Question Period

None

13. Evaluation of the meeting:

- a. How could we have improved the meeting?
 - i. No response recorded
- b. What was your key takeaway from the meeting?
 - i. Improved awareness and understanding of Hoopla

14. Time & location of next regular meeting:

Monday, May 15, 2017, 6 PM, Albion Bolton Branch.

15. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Seconded: Chris Gilmer

Carried.

The meeting adjourned at 8:16 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian