

Caledon Public Library Board Meeting

Monday, April 16, 2018

6:00 p.m.

The Exchange, 55 Healey Road, Bolton



MINUTES

Present: Janet Manning (Chair); Lynne van Ryzewyk; Councillor Nick deBoer; Suzanne French; Chris Gilmer; Sandy Keith

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Guest: David Arbuckle – General Manager, Strategic Initiatives, Town of Caledon

Absent: Paula Civiero; Susanne McRoberts; Councillor Gord McClure

1. The Chair called the meeting to order at 6:04 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Paula Civiero (Vice-Chair) and Susanne McRoberts

4. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Suzanne French

Seconded: Chris Gilmer

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

- a. Minutes of the March 19, 2018 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update
- d. Correspondence

- i. Sylvia Jones, MPP – March 2, 2018

- ii. Sylvia Jones, MPP – March 5, 2018

Motion: That the Caledon Public Library Board approve the full Consent Agenda.

Moved: Sandy Keith

Seconded: Chris Gilmer

Carried.

7. Business arising from the minutes:

- a. Correspondence to Mayor and Council – March 26, 2018

8. Staff Reports

- a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and related financials.

Moved: Chris Gilmer

Seconded: Sandy Keith

Carried.

- b. Quarterly Statistics and Performance Measures

Motion: That the Caledon Public Library Board receive and approve the Quarterly Statistics and Performance Measures.

Moved: Councillor deBoer

Seconded: Suzanne French

Carried.

- c. Board Code of Conduct Report

Motion: That the Caledon Public Library Board approve and adopt the revised Board Code of Conduct Report.

Moved: Sandy Keith

Seconded: Councillor deBoer

Carried.

- d. Public Code of Conduct Report

Motion: That the Caledon Public Library Board approve and adopt the revised Public Code of Conduct.

Moved: Chris Gilmer

Seconded: Suzanne French

Carried.

e. Fundraising and Gift Acceptance Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Fundraising and Gift Acceptance Policy; and,

That the Caledon Public Library Board direct the CEO and Chief Librarian to provide the Board with a report noting any recommended revisions to the policy upon the Library's receipt of charitable status.

Moved: Suzanne French
Carried.

Seconded: Councillor deBoer

f. Board Succession and Recruitment Report

Motion: That the Caledon Public Library Board review the Board Succession and Recruitment Report for recommendation and approval; and,

That the Caledon Public Library Board form an ad hoc committee comprised of a maximum of three Board Trustees as well as the Chair and the CEO/Chief Librarian, to be tasked with Board Succession and the support and recruitment of future Trustees; and,

That the nomination and selection of committee members be deferred until the May 14th, 2018 Library Board meeting.

Moved: Sandy Keith
Carried.

Seconded: Councillor deBoer

9. Board and Committee Reports:

a. SOLS Trustee Council Update

Lynne van Ryzewyk advised that there was no update on the SOLS Trustee Council as the meeting scheduled for April 14, 2018 was cancelled due to inclement weather. There has been no rescheduled date as of yet.

10. New Business: None

11. Board Work Plan Review

Motion: That the Caledon Public Library Board approve the updated 2018 Board Work Plan, pending the deferral of the Board Matrix to the June meeting.

Moved: Chris Gilmer
Carried.

Seconded: Lynne van Ryzewyk

12. Board Advocacy

a. Upcoming Events and Opportunities

- i.** Tech Fair and Seed Library Launch – Saturday, April 21, 10 AM – 2PM, Albion Bolton Branch.
- ii.** Friends of the Caledon Public Library Book Sale – Friday, April 20 – Sunday, April 22, Albion Bolton Community Centre.
- iii.** Friends of the Caledon Public Library Annual General Meeting – Tuesday, May 15, 2018, 7 PM, Albion Bolton Branch.

13. Question Period: None

14. Evaluation of Meeting

- a. What was your key takeaway from the meeting?
 - i. It was remarked that the Caledon Public Library Board should be commended on their efforts to formalize and review policy.

- b. How could we encourage participation in discussions?
 - i. The Caledon Public Library Board agreed that many members contributed to the discussion during the meeting.

15. Time & location of next regular meeting:

Monday, May 14, 2018, 6 PM – Albion Bolton Branch

16. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor deBoer

Seconded: Chris Gilmer

Carried.

The meeting adjourned at 7:08 PM

Paula Civiero
Vice-Chair

Colleen Lipp
CEO | Chief Librarian