

Caledon Public Library Board Meeting

Monday, May 14, 2018

6:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Lynne van Ryzewyk; Councillor Nick deBoer; Suzanne French; Sandy Keith; Susanne McRoberts

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Guest: David Arbuckle – General Manager, Strategic Initiatives, Town of Caledon

Absent: Paula Civiero (Vice-Chair); Chris Gilmer and Councillor Gord McClure

1. The Chair called the meeting to order at 5:58 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Paula Civiero (Vice-Chair); Chris Gilmer and Councillor Gord McClure

4. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved with the addition of the correspondence from the General Manager, Corporate Services/Town Clerk Carey deGorter regarding the Use of Library Resources for Election Purposes Policy.

Moved: Councillor Nick deBoer

Seconded: Susanne McRoberts

Carried.

5. **Disclosure of pecuniary interest:** None

6. **Consent Agenda**

a. **Minutes of the April 16, 2018 meeting**

b. **CEO/Chief Librarian's Report**

c. **Strategic Actions Update**

d. **Correspondence**

i. Mayor and Council – Innovation Hub – April 25, 2018

ii. Exchange Leadership Team – Board 2 Board Representatives – May 1, 2018

iii. Minister of Tourism, Culture and Sport – Funding to Public Libraries – May 4, 2018

iv. Carey deGorter – Use of Library Resources for Election Purposes Policy – May 10, 2018

Motion: That the Caledon Public Library Board approve the Consent Agenda.

Moved: Councillor Nick deBoer

Seconded: Suzanne French

Carried.

7. **Business arising from the minutes:**

a. **Nomination and Selection of Board Succession and Recruitment Committee Members**

Motion: That the Caledon Public Library accept the nominations of Paula Civiero, Susanne McRoberts, and Sandy Keith as members of the Board Succession and Recruitment Committee, with Board Chair Janet Manning as an ex-officio member.

Moved: Suzanne French

Seconded: Lynne van

Ryzewyk

Carried.

8. **Staff Reports**

a. **Treasurer's Report and Financial Statements**

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and related financials.

Moved: Sandy Keith

Seconded: Councillor Nick deBoer

Carried.

b. **Personnel Policy**

Motion: That the Caledon Public Library Board approve and adopt the revised Personnel Policy effective July 1, 2018.

Moved: Susanne McRoberts

Seconded: Sandy Keith

Carried.

c. **Use of Library Board Resources for Election Purposes Report**

Motion: That the Caledon Public Library Board approve and adopt the policy regarding the Use of Library Board Resources for Election Purposes with the amendments noted during the discussion.

Moved: Councillor Nick deBoer

Seconded: Sandy Keith

Carried.

9. Board and Committee Reports:

a. Advocacy Committee Update

Motion: That the Caledon Public Library Board receive the minutes of the May 10, 2018 meeting of the Advocacy Committee.

Moved: Sandy Keith
deBoer

Seconded: Councillor Nick

10. New Business: None

11. Board Work Plan Review

The Caledon Public Library Board reviewed the work plan and noted that Susanne McRoberts would forward a doodle to assist in scheduling a date for a meeting of the CEO/Chief Librarian Evaluation Committee.

12. Board Advocacy

a. Upcoming Events and Opportunities

- i. Friends of Caledon Public Library Annual General Meeting – Tuesday, May 15, 2018, 7PM – Albion Bolton Branch
- ii. One Book One Caledon Trivia Night – Wednesday, May 16, 2018 7PM – The Toby Jug, 15 Allan Drive, Bolton

13. Question Period: None

14. Evaluation of Meeting

- a. What was your key takeaway from the meeting?
 - i. It was observed that a very fulsome discussion was had, resulting in consensus of the issues brought forth.

15. Time & location of next regular meeting:

Monday, June 11, 2018, 6 PM – Albion Bolton Branch

16. Adjournment

Motion: That the meeting adjourn.

Moved: Susanne McRoberts

Seconded: Councillor Nick deBoer

Carried.

The meeting adjourned at 7:33 PM

Paula Civiero
Vice-Chair

Colleen Lipp
CEO | Chief Librarian