

Caledon Public Library Board Meeting

Monday, June 11, 2018

6:00 p.m.

Albion Bolton Branch



MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Lynne van Ryzewyk; Sandy Keith; Susanne McRoberts; Chris Gilmer

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Absent: Suzanne French, Councillor Nick deBoer and Councillor Gord McClure

1. The Chair called the meeting to order at 6:01 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Suzanne French

4. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved.

Moved: Sandy Keith

Seconded: Susanne McRoberts

Carried.

5. Delegation

Councillor Barb Shaughnessy presented on behalf of the residents of Ward 1, regarding her concerns about the use of tax payer dollars and common decency standards when placing advertising.

Motion: That the Caledon Public Library Board receive the delegation.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

A fulsome discussion of the issues raised during the delegation was had by the Board. The Board voiced no concerns regarding the Library's current advertising practices and determined that no further motion was required.

6. Disclosure of pecuniary interest: None

7. Consent Agenda

a. Minutes of the May 14, 2018 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

d. Correspondence

i. Kevin Finnerty – Exploring the Feasibility of an Upgrade to Library Broadband Service, May 7, 2018

Motion: That the Caledon Public Library Board approve the Consent Agenda.

Moved: Sandy Keith

Seconded: Chris Gilmer

Carried.

8. Business arising from the minutes: None

9. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive and approve the Treasurer's Report and related financials.

Moved: Sandy Keith

Seconded: Paula Civiero

Carried.

b. Collection Development Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Collection Development Policy Report.

Moved: Susanne McRoberts

Seconded: Lynne van

Ryzewyk

Carried.

c. Programming Policy Report

Motion: That the Caledon Public Library Board approve and adopt the drafted Programming Policy as amended.

Moved: Susanne McRoberts

Seconded: Chris Gilmer

Carried.

d. Memo to Council regarding the Wireless Hotspot Lending Program

Motion: That the Caledon Public Library Board receive and approve the drafted memo to Town Council highlighting the initial response to our Hotspot lending program.

Moved: Chris Gilmer
Carried.

Seconded: Lynne van Ryzewyk

e. Recommendation for Improved Transparency

Motion: That the Caledon Public Library Board approve the recommendation for improved transparency and direct the CEO/Chief Librarian to publically share the full meeting package on the Library's website, with the exception of closed session materials, as of January 21, 2018 and in advance of each regularly scheduled meeting of the Library Board.

Moved: Paula Civiero
Carried.

Seconded: Chris Gilmer

10. Board and Committee Reports:

a. Closed Session

i. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the CEO/Chief Librarians Annual Performance Appraisal

Moved: Chris Gilmer
Carried.

Seconded: Sandy Keith

Motion: That the Caledon Public Library Board move out of closed session.

Moved: Sandy Keith
Carried.

Seconded: Chris Gilmer

Motion: That the Caledon Public Library Board receive and approve the CEO/Chief Librarian's Annual Performance Appraisal.

Moved: Chris Gilmer
Carried.

Seconded: Lynne van Ryzewyk

b. CEO/Chief Librarian Goals 2018-19

Motion: That the Caledon Public Library Board received and approved the CEO/Chief Librarian Goals for 2018-19.

Moved: Susanne McRoberts
Carried.

Seconded: Paula Civiero

11. New Business: None

12. Board Work Plan Review

The Caledon Public Library Board reviewed the Board Work Plan.

13. Board Advocacy and Development

a. Upcoming Events and Opportunities

i. CPL 150 Celebrations, Caledon Day, Saturday, June 16, 2 PM

ii. Let's Talk Bellevue Square – One Book One Caledon, Thursday, June 21, Albion Bolton Branch, 7 PM

14. Question Period: There were no members of the public present

15. Evaluation of Meeting

- a. What was your key takeaway from the meeting?
 - i. There were many informative and positive discussions generated.
- b. How could we encourage participation in discussions?
 - i. Participation was good throughout the meeting.

16. Time & location of next regular meeting:

Monday, August 20, 2018, 6 PM – Albion Bolton Branch

17. Adjournment

Motion: That the meeting adjourn.

Moved: Susanne McRoberts

Seconded: Paula Civiero

Carried.

The meeting adjourned at 7:51 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian