

Caledon Public Library Board Meeting

Monday, August 20, 2018

6:00 p.m.

Albion Bolton Branch



MINUTES

Present: Paula Civiero (Vice-Chair); Sandy Keith; Susanne McRoberts and Suzanne French

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Absent: Janet Manning, Lynne van Ryzewyk, Chris Gilmer, Councillor Nick deBoer and Councillor Gord McClure

Suzanne French arrived at 6:19 PM

- 1. The Vice-Chair acknowledged that there was no quorum and therefore those in attendance would meet as Committee of the Whole, with recommendations made for consideration by the full Board at the meeting of September 17, 2018.**

The Vice-Chair called the meeting to order at 6:30 PM.

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

- 3. Apologies for non-attendance:** Janet Manning, Lynne van Ryzewyk and Chris Gilmer

4. Approval of the Agenda

Motion: That the Committee of the Whole recommend the Caledon Public Library Board Agenda be received and approved.

Moved: Susanne McRoberts

Seconded: Sandy Keith

Carried.

5. Disclosure of pecuniary interest: none

6. Consent Agenda

a. Minutes of the June 11, 2018 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

d. Correspondence

Motion: That the Committee of the Whole recommend that the Caledon Public Library Board receive and approve the Consent Agenda.

Moved: Susanne McRoberts

Seconded: Sandy Keith

Carried.

7. Business arising from the minutes: none

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Committee of the Whole recommend that the Caledon Public Library Board receive and approve the Treasurer's Report and related financials.

Moved: Suzanne French

Seconded: Sandy Keith

Carried.

b. Quarterly Statistics and Performance Measures – Q2 2018

Motion: That the Committee of the Whole recommend that the Caledon Public Library Board receive and approve the Quarterly Statistics and Performance Measures – Q2-2018.

Moved: Suzanne French

Seconded: Susanne McRoberts

Carried.

c. Volunteer Policy

Motion: That the Committee of the Whole recommend that the Caledon Public Library Board receive and approve the revised Volunteer Policy.

Moved: Susanne McRoberts

Seconded: Suzanne French

Carried.

9. Board and Committee Reports:

a. Recruitment and Successions Committee Meeting Notes – July 16, 2018

Motion: That the Committee of the Whole recommend that the Caledon Public Library receive and approve Recruitment and Successions Committee Meeting Notes of July 16, 2018.

Moved: Sandy Keith

Seconded: Suzanne French

Carried.

b. Finance Committee Meeting Minutes of August 13, 2018

i. 2017 Audited Financial Statements

ii. 2019 Draft Budget Report

Motion: That the Committee of the Whole recommend that the Caledon Public Library Board receive and approve the Finance Committee Minutes of August 13, 2018 including the 2017 Audited Financial Statements and the 2019 Draft budget Report.

Moved: Suzanne French

Seconded: Sandy Keith

Carried.

10. New Business: None

11. Board Work Plan Review

The Committee of the Whole reviewed the Board Work Plan.

12. Board Advocacy and Development

a. Upcoming Events and Opportunities

- i. CPL Staff Forum, Friday, September 21, 9AM, Caledon Village
- ii. CPL Amazing Road Trip, Saturday, September 29, 2018

13. Question Period: None

14. Evaluation of Meeting

a. What was your key takeaway from the meeting?

It would be beneficial to communicate in advance of the Library Board meetings apologies for non-attendance to aid in the purpose of determining quorum.

15. Time & location of next regular meeting:

Monday, September 17, 2018, 6 PM – Albion Bolton Branch

16. Adjournment

Motion: That the meeting adjourn.

Moved: Sandy Keith

Seconded: Suzanne French

Carried.

The meeting adjourned at 7:25 PM

Paula Civiero
Vice-Chair

Colleen Lipp
CEO | Chief Librarian