
MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Lynne van Ryzewyk; Sandy Keith; Susanne McRoberts; Suzanne French and Chris Gilmer

Staff: Colleen Lipp – CEO | Chief Librarian

Absent:

1. The Chair called the meeting to order at 7:02 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approved the agenda.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

- a. Minutes of the November 19, 2018 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update
- d. Correspondence

i. **Canada Revenue Agency – Notification of registry as a charity, November 22, 2018**

Motion: That the Caledon Public Library Board approve the Consent Agenda.

Moved: Susanne McRoberts

Seconded: Chris Gilmer

Carried.

7. Business arising from the minutes: None

8. Staff Reports

a. Treasurer’s Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer’s Report and related financials.

Moved: Lynne van Ryzewyk

Seconded: Suzanne French

Carried.

b. Board OLA Attendance Report

Motion: That the Caledon Public Library Board approve the attendance of Janet Manning and Lynne van Ryzewyk at the 2019 OLBA Boot Camp, pending their reappointment to the Board, allowing for conference registration in advance of the closing of online registration on January 25, 2019; and,
That the Caledon Public Library Board direct the CEO/Chief Librarian to extend an invitation to all Council and community representatives who are newly appointed to the Board.

Moved: Paula Civiero

Seconded: Chris Gilmer

Carried.

9. Board and Committee Reports:

a. Board Assessment Results

The Chair provided an overview of the assessment results previously shared by individual trustees, noting that the general findings and trends were also reflected within the drafted legacy document.

b. Board Legacy Document

Motion: That the Caledon Public Library Board approve the Legacy Document for sharing with Town of Caledon Council and the newly appointed members of the Board’s 2019-2022 term.

Moved: Sandy Keith

Seconded: Chris Gilmer

Carried.

c. CLOSED SESSION

i. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Mid-Year Performance Appraisal

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the CEO/Chief Librarians Mid-Year Performance Appraisal

Moved: Paula Civiero

Seconded: Lynne van Ryzewyk

Carried.

Time: 7:37 pm

Motion: That the Caledon Public Library Board move out of closed session.

Moved: Paula Civiero

Seconded: Susanne McRoberts

Carried.

Time: 7:48 pm

Motion: That the Caledon Public Library Board receive and approve the CEO/Chief Librarian's Mid-Year Performance Appraisal.

Moved: Suzanne French

Seconded: Lynne van Ryzewyk

Carried.

10. New Business: None

11. Board Work Plan Review

Motion: That the Caledon Public Library Board approve the revised 2018 work plan.

Moved: Paula Civiero

Seconded: Sandy Keith

Carried.

12. Board Advocacy and Development

a. Upcoming Events and Opportunities

- i. Town of Caledon General Committee Meeting – General Budget Presentation, Tuesday, December 18, 1:00 PM, Town Hall
- ii. Budget Drop-in Open House – Wednesday, January 9, 7 PM, Town Hall
- iii. Town of Caledon General Committee Meeting - 2019 Proposed Budget Deliberations , Tuesday, January 15, 9:30 AM, Town Hall

13. Question Period: None.

14. Time & location of next regular meeting:

Monday, January 21, 2019, 6 PM – Albion Bolton Branch

15. Adjournment

Motion: That the meeting adjourn.

Moved: Susanne McRoberts

Seconded: Sandy Keith

Carried.

The meeting adjourned at 8:03PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian