

Caledon Public Library Board Meeting

Monday, March 18, 2019

6:00 p.m.

Albion Bolton Branch



MINUTES

- Present:** David Betty; Paula Civiero; Brenda Clark; Councillor Christina Early; Jacqueline lafrate; Catherine Jackson; Sheralyn Roman; Councillor Tony Rosa
- Guests:** David Arbuckle – General Manager, Strategic Initiatives, Town of Caledon
- Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant; Megan Renkema - Manager of Information Services; Mary Maw – Manager Communication and Community Development; Laurie Groe - Manager of Youth Services; Kelley Potter - Manager of Public Service; Mojgan Schmalenberg – Manager of Information Technology;
- Absent:** Janet Manning

1. Acting as Chair, the CEO/Chief Librarian called the meeting to order at 6:00PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Janet Manning

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda with the addition of Regional Government Review Consultations as New Business.

Moved: Brenda Clark

Seconded: Jacqueline lafrate

Carried.

5. Disclosure of pecuniary interest: None

Catherine Jackson arrived at 6:22 PM

6. Presentations

a. Library Board Orientation – Session 1

The CEO/Chief Librarian provided an overview of the structure of the Library Board and its meetings. Highlights of library services and the roles and responsibilities of each department were also shared.

7. Consent Agenda

a. Minutes of the January 21, 2019 meeting

b. CEO/Chief Librarian’s Report

c. Strategic Actions Update

d. Correspondence

- i. Barbara Franchetto, Southern Ontario Library Service re: Welcome to new term – February 19, 2019
- ii. Colleen Lipp, Caledon Public Library re: Enhanced hours of operations at Caledon east Branch – March 5, 2019
- iii. Marty Harrison, Friends of Caledon Public Library – March 13, 2019

Motion: That the Caledon Public Library Board receive all reports and correspondence within the consent agenda.

Moved: Paula Civiero

Seconded: Catherine Jackson

Carried.

8. Business arising from the minutes: None

9. Staff Reports

a. Treasurer’s Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer’s Report and related financials; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to draft correspondence to Town Council and the Town Treasurer confirming the Board’s call for the creation of dedicated reserves in support of library services and charitable revenues.

Moved: Sheralyn Roman

Seconded: Councillor Tony Rosa

Carried.

b. Library Board Meeting Schedule 2019

Motion: That the Caledon Public Library Board receive and adopt the proposed schedule of Board meetings for the remainder of 2019.

Moved: Councillor Christina Early

Seconded: Paula Civiero

Carried.

c. Casual Employee Wage Recommendation

Motion: That the Caledon Public Library Board approve the application of a 1.75% Cost of Living Allowance for all Casual employees retroactively to January 1, 2019.

Moved: Brenda Clark

Seconded: David Betty

Carried.

d. CEO/Chief Librarian Assessment Process and Goals for 2018/19

Motion: That the Caledon Public Library Board receive the CEO Performance Assessment and Planning Form and previously approved CEO/Chief Librarian Goals for 2018-19.

Moved: Councillor Tony Rosa

Seconded: Paula Civiero

Carried.

10. Board and Committee Reports: None

11. New Business:

a. Election of Chair

The CEO/Chief Librarian requested nominations for the position of Board Chair for a term of two years.

The CEO/Chief Librarian also advised the Board that Past-Chair Janet Manning had indicated her willingness to be considered for the role of Chair for the current two-year term.

Receiving no further nominations for the role of Board Chair, the CEO/Chief Librarian declared the nominations closed.

Motion: That the Caledon Public Library Board approve the appointment of Janet Manning as Chair for a term of two years to end on December 31, 2020 or until such a time that a new Chair is in place.

Moved: Paula Civiero

Seconded: Councillor Christina Early

Carried.

b. Regional Government Review Consultation

In the absence of a report, a brief discussion was had regarding the call for public consultation regarding the provincial review of regional government.

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to draft related correspondence on behalf of the Board for their consideration at the April 15 meeting.

Moved: Councillor Tony Rosa

Seconded: David Betty

Carried.

12. Board Work Plan

a. 2019 Work Plan Review

Motion: That the Caledon Public Library Board approve the 2019 Work Plan.

Moved: Brenda Clark

Seconded: David Betty

Carried.

13. Board Advocacy

a. Upcoming Events and Opportunities

- i. Governance Best Practice Workshops
 - 1. Saturday, April 6 (10am – 1pm) – Guelph Public Library, Main Branch, or
 - 2. Saturday, May 4 (10am – 1pm) Richmond Hill Public Library, Central Branch
- ii. Mayfield Art Exhibit Opening, Thursday, March 28 (5:30 -7:30) - Albion Bolton Branch

14. Public Question Period: None

15. Time & location of next regular meeting:

Monday, April 15, 2019, 6 PM – Albion Bolton Branch

Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Seconded: Brenda Clark

Carried.

The meeting adjourned at 7:20 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian