

Caledon Public Library Board Meeting

Monday, May 13th, 2019

6:00 p.m.

Albion Bolton Branch



MINUTES

- Present:** Janet Manning (Chair), Paula Civiero; Brenda Clark; David Betty; Catherine Jackson; Councillor Christina Early; Jacqueline lafrate; Sheralyn Roman; Councillor Tony Rosa
- Guest:** David Arbuckle – General Manager, Strategic Initiatives, Town of Caledon
- Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant
- Absent:** None

1. The Chair called the meeting to order at 6:07PM.

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance:

Catherine Jackson communicated in advance of the meeting that she would be delayed.

4. Approval of the Agenda

Motion: That the Caledon Public Library Board Agenda be approved with the addition of recently received correspondence.

Moved: Sheralyn Roman

Seconded: Brenda Clark

Carried.

5. Disclosure of pecuniary interest: None

Catherine Jackson arrived at 6:29PM

David Betty arrived at 6:33PM

6. Presentations

a. Library Board Orientation – Session 3, Colleen Lipp, CEO/Chief Librarian

The CEO/Chief Librarian provided an overview of key relationships the Caledon Public Library holds. Highlights included nurturing and developing relations between the Library Board, Town Council, Library staff and Town staff. Key relationships with the provincial government, within the public library sector, as well as with community partners, vendors and suppliers were also shared.

7. Consent Agenda

a. Minutes of the April 15, 2019 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

d. Correspondence

i. Joe Grogan, Caledon Decision – Interlibrary Loan, April 23, 2019

ii. Michael Tibollo, Minister of Tourism, Culture and Sport re: budget changes to SOLS and OLS-N, April 30, 2019

iii. Joe Grogan – Funding Cuts to Service for Inter-Library Loans, May 11, 2019

Motion: That the Caledon Public Library receive all reports and correspondence within the consent agenda

Moved: Councillor Tony Rosa

Seconded: Paula Civiero

Carried.

8. Business arising from the minutes:

a. Appointments to the Finance Committee

Motion: That the Caledon Public Library approve the appointment of David Betty, Councillor Christine Early and Brenda Clark to the Finance Committee for a the term of two years to end on December 31, 2020 or until such time that new appointments are confirmed.

Moved: Jacqueline lafrate

Seconded: Catherine Jackson

Carried.

9. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library receive the Treasurer's Report and related financials.

Moved: Councillor Tony Rosa

Seconded: Paula Civiero

Carried.

b. Southern Ontario Library Service Budget Reduction

Motion:

WHEREAS, according to the Statement of Public Library Funding dated Thursday, April 18, 2019 by the Minister of Tourism, Culture and Sport, the Honorable Michael Tibollo, the

Caledon Public Library Board appreciates that base funding for public libraries will be maintained, we call into question the statement that the Ontario Library Services agencies “have no involvement in day-to-day operations of Ontario’s public libraries”;

WHEREAS Southern Ontario Library Service provides the Caledon Public Library with support for interlibrary loan, staff and board training, bulk purchasing, collaborative programming, technological supports, and its shared electronic book collection;

WHEREAS we question how involved the agencies need to be in order to be considered crucial for the day-to-day operations of all provincial libraries, but even more specifically for those in small or medium-sized and rural communities;

WHEREAS value for money and respect for taxpayer dollars are the umbrella under with the Ontario Library Service agencies operate – allowing libraries to share resources and expertise in an efficient and cost effective manner – while also allowing them to best serve their individual communities; and

THAT the Caledon Public Library Board respectfully request the reinstatement of funding to the Ontario Library Service (North and South) agencies to at minimum, the 2017-2018 funding levels, in order for these agencies to continue the day to day support of Ontario Public Library Services; and,

THAT the maintenance of base operating grant finding for Ontario Public Libraries be continued.

Moved: Sheralyn Roman
Carried.

Seconded: Catherine Jackson

Motion: That the Caledon Public Library Board raise awareness of the implications of these cuts on the day-to-day operations of the Caledon Public Library by:

- Sharing the drafted letter with Minister Tibollo and those copied;
- Directing the Chair and CEO/Chief Librarian to request a meeting as early as possible to discuss the issue with Sylvia Jones, MPP Dufferin-Caledon; and,
- Providing the Mayor and Council with the above resolution for their information and consideration at an upcoming meeting of council.

Moved: Paula Civiero
Carried.

Seconded: Sheralyn Roman

c. Bed Bug Policy Report

Motion: That the Caledon Public Library Board renew its adoption of the Bed Bug Prevention and Containment Policy

Moved: Councillor Christina Early
Carried.

Seconded: Councillor Tony Rosa

d. Staff Engagement Survey Report

Motion: That the Caledon Public Library Board receive the Staff Engagement Survey Report.

Moved: Jacqueline lafrate

Seconded: Brenda Clark

Carried.

e. Economic Impact Report

Motion: That the Caledon Public Library Board receive and approve the Economic Impact Reports.

Moved: Paula Civiero

Seconded: Catherine Jackson

Carried.

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to request a delegation to Council as a means of raising awareness of the value of public library services to Caledon.

Moved: David Betty

Seconded: Sheralyn Roman

Carried.

10. Board and Committee Reports:

a. The Board's Role in Fundraising in the NFP Sector

b. SOLS Governance Workshop

Those who attended shared their key takeaways from these educational sessions.

11. New Business: None

12. Board Work Plan

a. **2019 Work Plan Review**

Motion: That the Caledon Public Library Board approve the updated 2019 Work Plan.

Moved: Councillor Tony Rosa

Seconded: Councillor Christina Early

Carried.

13. Board Advocacy

a. **Upcoming Events and Opportunities**

i. Friends of Caledon Public Library Annual General Meeting, Tuesday, May 14, 6:30 pm, Albion Bolton Branch.

ii. Experience IT: Tech Fair, Caledon Day, Saturday, June 15m 2 – 6 pm, Caledon Civic Campus, Caledon East

14. Public Question Period: None

15. Evaluation of Meeting

a. What was your key takeaway from the meeting?

- The possibility of adding issue related items to the agenda in the future was considered.
- Various ideas for advocacy were discussed such as adding the Library package to

the Caledon Welcome Wagon, exhibiting the Caledon Public Library at the Bolton and Caledon Fall Fair's and including an advert in the Town of Caledon News.

16. Time & location of next regular meeting:

Monday, June 17, 2019, 6 PM – Albion Bolton Branch

17. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Tony Rosa

Seconded: David Betty

Carried.

The meeting adjourned at 8:34PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian