

Caledon Public Library Board Meeting

Monday, September 16th, 2019

6:00 p.m.

Albion Bolton Branch



MINUTES

- Present:** Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Catherine Jackson; Jacqueline lafrate; Sheralyn Roman; Councillor Tony Rosa
- Guest:** David Arbuckle, General Manager, Strategic Initiatives, Town of Caledon
- Staff:** Colleen Lipp, CEO | Chief Librarian; Megan Renkema, Manager, Information Services; Lesley Slobodian, Administrative Assistant
- Absent:** Janet Manning; Councillor Christina Early

1. The Vice-Chair called the meeting to order at 6:00 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Janet Manning and Councillor Christina Early

4. The Vice-Chair acknowledged that there was no quorum and therefore those in attendance would meet as Committee of the Whole, with recommendations made for consideration by the full Board until remaining Board members arrive.

Motion: That the Caledon Public Library Board meet as a Committee of the Whole, with recommendations made for consideration by the full Board until remaining Board members arrive.

Moved: Councillor Tony Rosa

Seconded: David Betty

Carried.

5. Approval of the Agenda

Motion: That the Committee of the Whole approve the agenda.

Moved: Jacqueline lafrate

Seconded: David Betty

Carried.

6. Disclosure of pecuniary interest: None

Catherine Jackson arrived at 6:06 PM

Sheralyn Roman arrived at 6:07 PM

Brenda Clark arrived at 6:17PM

7. The Vice-Chair acknowledged that quorum was met and recommended that that the Board move out of Committee of the Whole.

Motion: That the Caledon Public Library Board move out of Committee of the Whole.

Moved: Councillor Tony Rosa

Seconded: Jacqueline lafrate

Carried.

8. Presentations/Delegations

a. Joe Grogan – Printing for Students

Motion: That the Caledon Public Library Board receive the delegation of Printing for Students presented by Mr. Grogan.

Moved: Brenda Clark

Seconded: David Betty

Carried.

9. Consent Agenda

a. Minutes of the August 19, 2019 meeting

b. CEO/Chief Librarian’s Report

c. Strategic Actions Update

d. Correspondence

i. Joe Grogan – Printing for Students – August 14, 2019

Motion: That the Caledon Public Library receive all reports and correspondence within the consent agenda.

Moved: Brenda Clark

Seconded: David Betty

Carried.

10. Business arising from the minutes: None

11. Staff Reports

a. Treasurer’s Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer’s Report and related financials; and

That the Caledon Public Library Board approve the drafted revisions to the Library’s 2020 Budget submission.

Moved: David Betty

Seconded: Jacqueline lafrate

Carried.

b. Staff IT Acceptable Use Policy

Motion: That the Caledon Public Library Board approve and adopt the revised Staff Acceptable Use of Technology Policy as amended.

Moved: Jaqueline lafrate

Seconded: Catherine Jackson

Carried.

c. Edge Assessment Results

Motion: That the Caledon Public Library receive and approve the Edge Assessment Results Report.

Moved: Councillor Tony Rosa

Seconded: David Betty

Carried.

12. Board and Committee Reports: None

13. New Business: None

14. Board Work Plan

a. 2019 Work Plan Review

Motion: That the Caledon Public Library Board approve the amended 2019 Work Plan.

Moved: Jacqueline lafrate

Seconded: Councillor Tony Rosa

Carried.

15. Board Advocacy and Development

a. Takeaways from Library Visits to Hillsburgh and Georgetown

b. Upcoming Events and Opportunities

- i. Annual Staff Forum – Friday, September 20 – Caledon Village Place – 8:30 AM – 4:30 PM
- ii. Culture Days Celebration and Musical Instrument Library Launch – Albion Bolton Branch – Saturday, September 28, 2019, 10AM-3PM
- iii. Caledon East Block Party – Caledon East Branch – Saturday, October 26, 10:00 AM – 2:00 PM

16. Public Question Period: None

17. Evaluation of Meeting

a. What was your key takeaway from the meeting?

- i. Members of the Board were pleased to see a member of the public present at the Library Board meeting.
- ii. The importance of engaging council.
- iii. The benefit of touring libraries.

18. Time & location of next regular meeting:

Monday, October 21st, 2019, 6 PM – Albion Bolton Branch

19. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Tony Rosa

Carried.

Seconded: Brenda Clark

The meeting adjourned at 8:01 PM

Paula Civiero
Vice-Chair

Colleen Lipp
CEO | Chief Librarian