

# Caledon Public Library Board Meeting

Monday, March 16<sup>th</sup>, 2020

6:00 p.m.

Caledon Town Hall, Council Chambers



## MINUTES

**Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Councillor Tony Rosa; Councillor Christina Early and Jacqueline lafrate

**Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

**Absent:** Sheralyn Roman; Brenda Clark; Catherine Jackson

### 1. The Chair called the meeting to order at 6:04 PM

### 2. Indigenous Acknowledgment

*We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.*

*The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.*

*We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future*

*On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).*

*We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.*

### 3. Apologies for non-attendance: Sheralyn Roman; Brenda Clark; Catherine Jackson

### 4. Approval of the Agenda

**Motion:** That the Agenda be approved with the Rights and Safety of Children and Teens in the Library Report, the Planning Policy Report, the Board By-Law Report and the Annual Board Assessment Policy Report moved to the Consent Agenda.

**Moved:** Paula Civiero

**Seconded:** Councillor Tony Rosa

**Carried.**

### 5. Disclosure of pecuniary interest: none

## 6. Consent Agenda

The CEO/Chief Librarian's Report was removed from the Consent Agenda for further discussion

- a. Minutes of the January 20, 2020 meeting
- b. Strategic Actions Update
- c. Rights and Safety of Children and Teens in the Library Report
- d. Planning Policy Report
- e. Board By-Law Report
- f. Annual Board Assessment Policy Report

**Motion:** That the Caledon Public Library Board receive and approve all reports within the Consent Agenda including the following recommendations:

That the Caledon Public Library Board approve and adopt the revised Rights and Safety of Children and Teens in the Library;

That the Caledon Public Library Board approve and adopt the Planning Policy and Timeline;

That the Caledon Public Library Board approve the formation of an Ad Hoc Planning Committee to be comprised of both members of the Board and the Library Management Team;

That the Caledon Public Library Board delegate authority for selecting a consultant to support the strategic planning process to the CEO/Chief Librarian;

That the Caledon Public Library Board repeal the previous Board By-Law, revised March 19, 2018;

That the Caledon Public Library Board approve and adopt the Caledon Public Library Board By-law and Appendices; and

That the Caledon Public Library Board approve and adopt the revised Rights and Safety of Children and Youth in the Library Policy.

**Moved:** Jacqueline lafrate  
**Carried.**

**Seconded:** David Betty

**Motion:** That the Caledon Public Library Board receive the CEO/Chief Librarian's Report; and, That the Caledon Public Library Board confirm the authority delegated to the CEO/Chief Librarian to make all decisions regarding library operations, including compensation of staff, during unscheduled closures.

**Moved:** Councillor Tony Rosa  
**Carried.**

**Seconded:** David Betty

## 7. Closed Session

**Motion:** That the Caledon Public Library Board move into closed session for the purposes of discussing the following:

- a. Confidential Report re: Personal matters about an identifiable individual – Employee Termination

**b. Confidential Correspondence Re: Personal Matters about an identifiable individual – CEO/Chief Librarian Evaluation Committee Correspondence**

**Moved:** David Betty

**Seconded:** Jaqueline lafrate

**Carried at 6:25 PM**

**Motion:** That the Caledon Public Library Board resume open session

**Moved:** Councillor Christina Early

**Seconded:** David Betty

**Carried at 6:33 PM**

**Motion:** That the Caledon Public Library Board receive the Confidential Report re: Personal matters about an identifiable individual – Employee Termination

**Moved:** David Betty

**Seconded:** Jacqueline lafrate

**Carried.**

**Motion:** That the Caledon Public Library Board approve the Confidential Correspondence Re: Personal Matters about an identifiable individual – CEO/Chief Librarian Evaluation Committee Correspondence

**Moved:** Paula Civiero

**Seconded:** Jacqueline lafrate

**Carried.**

**8. Business arising from the minutes: none**

**9. Staff Reports**

**a. Treasurer's Report and Financial Statements**

**Motion:** That the Caledon Public Library Board receive the Treasurer's Report and related financials.

**Moved:** Paula Civiero

**Seconded:** Jaqueline lafrate

**Carried.**

**Motion:** WHEREAS public libraries are an element of critical infrastructure in municipalities of all sizes across the province;

WHEREAS municipalities need to maintain strong, sustainable public libraries for current and future residents alike; and

THAT the Caledon Public Library Board fully support the Ontario Government's proposal to include public library capital costs as a fully cost-recoverable eligible service under the Development Charges Act.

**Moved:** Paula Civiero

**Seconded:** David Betty

**Carried.**

**b. Annual Report 2019**

**Motion:** That the Caledon Public Library Board approve the Caledon Public Library Annual Report 2019.

**Moved:** Councillor Christina Early

**Seconded:** David Betty

**Carried.**

**10. New Business:** None

**11. Board Work Plan**

**a. 2020 Work Plan Review**

**Motion:** That the Caledon Public Library Board approve the 2020 Work Plan as amended.

**Moved:** Paula Civiero

**Seconded:** David Betty

**Carried.**

**12. Board Advocacy and Development**

**a. Discussion of OLA Super Conference Takeaways**

Discussion of the Super Conference Takeaways was deferred to the next regular meeting.

**b. Upcoming Events and Opportunities**

- i. The Public Libraries Act: What You Need to Know Webinar – Recording now available on SOLS Governance Hub

**13. Public Question Period:** There were no members of the public present

**14. Evaluation of Meeting**

**a. What was your key takeaway from the meeting?**

- i. Members of the library board were in agreement of their dedication to the library during uncertain times.
- ii. Discussions were had on the option of having library board members conference into to library board meetings.

**15. Time & location of next regular meeting:**

Monday, April 20, 2020, 6 PM – Albion Bolton Branch

**16. Adjournment**

**Motion:** That the meeting adjourn.

**Moved:** Councillor Christina Early

**Seconded:** Paula Civiero

**Carried.**

The meeting adjourned at 6:48PM

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Janet Manning  
Chair

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Colleen Lipp  
CEO | Chief Librarian