

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Councillor Tony Rosa; Councillor Christina Early; Sheralyn Roman; Brenda Clark; Catherine Jackson and Jacqueline lafrate

Guest: David Arbuckle – General Manager, Strategic Initiatives, Town of Caledon

Staff: Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

Absent: None

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:05 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board agenda be approved.

Moved: Councillor Tony Rosa

Seconded: Paula Civiero

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

a. Minutes of the April 2, 2020 meeting

Motion: That the Caledon Public Library Board receive all reports and correspondence within the Consent Agenda.

Moved: Brenda Clark
Carried.

Seconded: Councillor Christina Early

7. Business Arising from Minutes. None

8. Staff Reports

a. Verbal update re: Caledon Public Library Response to COVID-19

The CEO/Chief Librarian provided the Board with an update of the Library's ongoing response to the COVID-19 crisis. Efforts to mitigate the challenges of working remotely have been successful and an intensified focus on providing enhanced digital services has included the increase of remote services and programs, improved online communications via social media and digital newsletters, increased digital usage including remote library card applications and adverts, as well as the extension of loan periods. The CEO/Chief Librarian continues to participate as a member of the Town of Caledon's Emergency Operations Centre (EOC) and the Library is now also represented on the Town's Community Connections Team.

Moved: Councillor Christina Early
Carried.

Seconded: Jacqueline lafrate

b. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Councillor Tony Rosa
Carried.

Seconded: Paula Civiero

c. Quarterly Statistics and Performance Measures – Q1 2020

Motion: That the Caledon Public Library receive the Quarterly Statistics and Performance Measures for the first quarter of 2020

Moved: Councillor Tony Rosa
Carried.

Seconded: Sheralyn Roman

9. Closed Session

Motion: That the Caledon Public Library Board move into closed session for the purposes of discussing a Confidential Update re: Labour Relations or Employee Negotiations – Workforce Planning.

Moved: Jacqueline lafrate
Carried 6:40 PM

Seconded: Paula Civiero

All members of the Board in attendance and the CEO/Chief Librarian exited the public meeting.

Catherine Jackson joined the public meeting at 6:59 PM in advance of exiting to join the closed session

Motion: That the Caledon Public Library Board resume open session

Moved: Councillor Christina Early
Carried at 7:02

Seconded: Councillor Tony Rosa

All members of the Board and the CEO/Chief Librarian returned to the public meeting.

Motion: That the Caledon Public Library Board receive the Confidential Update re: Labour Relations or Employee Negotiations – Workforce Planning.

Moved: Sheralyn Roman

Seconded: Paula Civiero

Carried.

10. Board and Committee Reports

a. SOLS Trustee Council Meeting Update

Brenda Clark provided an overview of the Virtual SOLS Trustee Council Meeting held on April 18, 2020. Representatives of close to 90 libraries participated. Most, if not all, are grappling with the same issues faced by Caledon Public Library. It was also suggested that CPL had made good progress and is a little further ahead in adapting to the new model, including the delivery of remote programs and the hosting of online Board meetings, than some comparable library systems.

11. New Business None

12. Board Work Plan

a. 2020 Work Plan Review

Motion: That the Caledon Public Library Board approved the amended 2020 Work Plan

Moved: Councillor Tony Rosa

Seconded: Jacqueline lafrate

Carried.

13. Public question period There were no members of the public present

14. Evaluation of the Meeting

a. Questions for consideration and discussion, provided by Sheralyn Roman

- i. What am I learning through my involvement on the library board? (Personally, professionally and/or in terms of board roles and responsibilities)
 - Members of the Board agreed that the format and structure of the Library Board Agendas are always well organized and executed.
 - The conversational dialogue during meetings is exceptional with all members engaged. Members listen to, respect and find the exchange of various points of views enjoyable.
- ii. How are we applying that learning toward growing? (Personally, as a Board member and/or in terms of helping the Library grow)
 - The skills learnt in Library Advocacy, non-profit governance are very beneficial and can be applied by members in their work with other organizations.

15. Time of next regular meeting: Monday, May 11, 2020, 6PM

16. Adjournment

Motion: That the meeting adjourn.

Moved: David Betty

Seconded: Paula Civiero

Carried.

The meeting adjourned at 7:31 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian