

MINUTES

- Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Councillor Tony Rosa; Catherine Jackson; Sheralyn Roman; Councillor Christina Early and Jacqueline lafrate
- Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant
- Guest:** David Arbuckle– General Manager, Strategic Initiatives, Town of Caledon

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:01PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Councillor Tony Rosa advised there was issue with his internet connectivity partway through the meeting (6:37 PM).

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda.

Moved: Brenda Clark

Seconded: Paula Civiero

Carried.

5. Disclosure of pecuniary interest: None

Councillor Tony Rosa joined the meeting at 6:08 PM

6. Consent Agenda

- a. Minutes of the June 15, 2020 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update

Motion: That the Caledon Public Library Board receive all reports within the consent agenda.

Moved: David Betty

Seconded: Paula Civiero

Carried.

7. Business arising from the minutes:

a. Correspondence to Council re: Donation Reserve

Motion: That the Caledon Public Library Board receive and approve the correspondence to Council requesting the creation of a dedicated Library Donations Reserve;

That the Caledon Public Library Board direct the CEO/Chief Librarian to share this correspondence with Council; and

That, pending Council's approval of the proposed reserve, the Caledon Public Library Board direct the CEO/Chief Librarian to draft a Donations Reserve Policy, confirming the levels of authority granted to Library Management and the Board in expending reserve funds.

Moved: Paula Civiero

Seconded: Jacqueline lafrate

Carried.

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: David Betty

Seconded: Brenda Clark

Carried.

Councillor Tony Rosa left the meeting at 6:31 PM

b. Quarterly Performance Measures and Statistics – Q2 2020

Motion: That the Caledon Public Library Board receive the Quarterly Performance Measures and Statistics – Q2 2020

Moved: Jacqueline lafrate

Seconded: Paula Civiero

Carried.

c. Collection Development Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Collection Development Policy.

Moved: Jacqueline lafrate

Seconded: Sheralyn Roman

Carried.

d. Programing Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Programming Policy.

Moved: David Betty

Seconded: Paula Civiero

Carried.

Councillor Tony Rosa re-joined the meeting at 6:55 PM

e. Personnel Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Personnel Policy.

Moved: Paula Civiero

Seconded: Sheralyn Roman

Carried.

9. Board and Committee Reports

a. Finance Committee Meeting Minutes of August 10, 2020

Motion: That the Caledon Public Library Board receive the Finance Committee Meeting Minutes of August 10, 2020.

Moved: Jacqueline lafrate

Seconded: Brenda Clark

Carried.

Councillor Tony Rosa left the meeting at 7:26 PM

i. 2021 Draft Budget Report

Motion: That the Caledon Public Library Board receive and approve the 2021 Draft Budget Report.

Moved: Paula Civiero

Seconded: Sheralyn Roman

Carried.

10. Closed Session

a. Receipt of Confidential Correspondence

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the Receipt of Confidential Correspondence.

Moved: Jacqueline lafrate

Seconded: Brenda Clark

Carried at 7:55 PM

All members of the Board in attendance and the CEO/Chief Librarian exited the public meeting.

Motion: That the Caledon Public Library Board resume open session.

Moved: Jacqueline lafrate

Seconded: Councillor Christina Early

Carried at 8:04 PM

All members of the Board in attendance and the CEO/Chief Librarian returned to the public meeting.

Motion: That the Caledon Public Library Board receive the Confidential Correspondence; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to prepare a multi-year capital project budget submission in support of reimagining the Margaret

Dunn Valleywood Branch as a Maker, Media and Innovation Lab, to be included as part of the Library's 2021 Draft Budget

Moved: Paula Civiero

Seconded: David Betty

Carried.

11. New Business There was no new business

12. Board Work Plan

a. 2020/2021 Work Plan Review

Motion: That the Caledon Public Library Board approve the revised 2020/21 Work Plan.

Moved: Jacqueline lafrate

Seconded: Catherine Jackson

Carried.

13. Public Question Period: There were no members of the public present

14. Evaluation of Meeting

a. Discussion of electronic format and plans for future meetings

- Members of the Library Board agreed that the electronic meetings have been successful and shared reasons as to why the meetings in this format flowed well for them.
- It was agreed that due to the Covid-19 pandemic it would be beneficial to continue electronic meetings through to the end of 2020 at which point there would be a reassessment.

15. Time of next regular meeting:

Monday, September 21, 2020, 6 PM

16. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Seconded: Jacqueline lafrate

Carried.

The meeting adjourned at 8:16 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian