

## MINUTES

**Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty;  
Councillor Tony Rosa; Catherine Jackson and Sheralyn Roman

**Staff:** Colleen Lipp – CEO | Chief Librarian; Lesley Slobodian, Administrative Assistant

**Absent:** Councillor Christina Early and Jacqueline lafrate

### 1. The Chair called the meeting to order at 6:02 PM

### 2. Indigenous Acknowledgment

*We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.*

*The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.*

*We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future*

*On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).*

*We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.*

### 3. Apologies for non-attendance: Councillor Christina Early and Jacqueline lafrate

### 4. Approval of the Agenda

**Motion:** That the Caledon Public Library Board Agenda be approved.

**Moved:** Brenda Clark

**Seconded:** Paula Civiero

**Carried.**

### 5. Disclosure of pecuniary interest: None

*Catherine Jackson joined the meeting at 6:06 PM*

**6. Consent Agenda**

- a. Minutes of the December 16, 2019 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update
- d. Correspondence

**Motion:** That the Caledon Public Library receive all reports and correspondence within the consent agenda.

**Moved:** Sheralyn Roman  
**Carried.**

**Seconded:** Councillor Tony Rosa

**7. Business arising from the minutes: None**

**8. Staff Reports**

**a. Treasurer's Report and Financial Statements**

**Motion:** That the Caledon Public Library Board receive the Treasurer's Report and related financials.

**Moved:** Paula Civiero  
**Carried.**

**Seconded:** Sheralyn Roman

**b. Quarterly and Year End Performance Measures and Statistics 2019**

**Motion:** That the Caledon Public Library Board receive the Quarterly and Year End Performance Measures and Statistics.

**Moved:** Councillor Tony Rosa  
**Carried.**

**Seconded:** Paula Civiero

**c. Operational Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Operational Policy.

**Moved:** David Betty  
**Carried.**

**Seconded:** Paula Civiero

**d. Privacy Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Privacy Policy.

**Moved:** David Betty  
**Carried.**

**Seconded:** Councillor Tony Rosa

**e. 2019 Strategic Actions Report**

**Motion:** That the Caledon Public Library Board receive the 2019 Strategic Actions Report

**Moved:** Sheralyn Roman  
**Carried.**

**Seconded:** Paula Civiero

**f. Recommended Closed Days Report**

**Motion:** That the Caledon Public Library Board approve the closure of the Albion-Bolton, Caledon Village, Margaret Dunn Valleywood and Southfield Village branches on Friday, September 25, 2020 so that staff may participate in a full day of professional development.

**Moved:** Councillor Tony Rosa

**Seconded:** Brenda Clark

**Carried.**

**9. Board and Committee Reports: None**

**10. New Business: None**

**11. Board Work Plan**

**a. 2020 Work Plan Review**

**Motion:** That the Caledon Public Library Board approve the amended 2020 Work Plan.

**Moved:** Councillor Tony Rosa

**Seconded:** Brenda Clark

**Carried.**

**12. Board Advocacy and Development**

**a. Upcoming Events and Opportunities**

- i. Creating Community Conference: Social Work at the Library, Thursday, January 23, 2020, 9AM – 4PMm, Mississauga central Library

**13. Public Question Period:** There were no members of the public present.

**14. Evaluation of Meeting**

**a. Discussion of future evaluation questions for consideration**

It was agreed that members of the Library Board would alternate supplying questions for evaluation of future meetings, with Sheralyn Roman to supply a discussion question for consideration at the March meeting. Such questions will be provided in advance and reflected on the meeting agenda.

**15. Time & location of next regular meeting:**

Monday, March 16, 2020, 6 PM – Albion Bolton Branch

**16. Adjournment**

**Motion:** That the meeting adjourn.

**Moved:** Councillor Tony Rosa

**Seconded:** David Betty

**Carried.**

The meeting adjourned at 8:04 PM

---

Janet Manning  
Chair

---

Colleen Lipp  
CEO | Chief Librarian