

MINUTES

- Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Councillor Tony Rosa; Catherine Jackson; Sheralyn Roman; Councillor Christina Early and Jacqueline lafrate
- Staff:** Colleen Lipp – CEO | Chief Librarian; Kelley Potter – Director Public Service; Lesley Slobodian, Administrative Assistant
- Guest:** David Arbuckle– General Manager, Strategic Initiatives, Town of Caledon

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:03 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda.

Moved: Councillor Christina Early

Seconded: Paula Civiero

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

- a. Minutes of the May 11, 2020 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update

Motion: That the Caledon Public Library Board receive all reports within the consent agenda.

Moved: Councillor Christina Early

Seconded: Jaqueline lafrate

Carried.

7. Business arising from the minutes:

a. Board Code of Conduct Report

Motion: That the Caledon Public Library Board approve and adopt the revised Board of Conduct; and,

That the Caledon Public Library Board approve the recommended revisions to the language duplicated within the Caledon Public Library Board By-Laws.

Moved: David Betty

Seconded: Paula Civiero

Carried.

Sheralyn Roman arrived at 6:12 PM

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to draft a letter to Council requesting the creation of a dedicated Donations reserve, for the Board's consideration at the August meeting.

Moved: Councillor Christina Early

Seconded: Brenda Clark

Carried.

b. Fundraising and Gift Acceptance Policy Report

Motion: That the Caledon Public Library approve and adopt the revised Fundraising and Gift Acceptance Policy with the amendments discussed during the June 15, 2020 Caledon Public Library Board meeting.

Moved: Paula Civiero

Seconded: Jacqueline lafrate

Carried.

i. Gift Acceptance – Bolton and District Horticultural Society

Motion: That the Caledon Public Library Board approve and accept the donation of \$5000 by the Bolton and District Horticultural Society in support of the Caledon Seed Library; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to draft a letter of thanks to the Bolton and District Horticultural Society on behalf of the Board.

Moved: Sheralyn Roman

Seconded: Paula Civiero

Carried.

Councillor Tony Rosa left the meeting at 6:51 PM

Councillor Christina Early left the meeting at 6:53 PM

Councillor Tony Rosa returned to the meeting at 7:10 PM

c. Library Phased Recovery Plan

Motion: That the Caledon Public Library Board receive the drafted Phased Library Recovery Plan.

Moved: Sheralyn Roman

Seconded: Paula Civiero

Carried.

9. Board and Committee Reports

a. Closed Session

i. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing a Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Moved: Councillor Tony Rosa

Seconded: Paula Civiero

Carried at 7:30 PM

All members of the Board in attendance and the CEO/Chief Librarian exited the public meeting.

Motion: That the Caledon Public Library Board resume open session.

Moved: Councillor Tony Rosa

Seconded: David Betty

Carried at 7:41 PM

All members of the Board in attendance and the CEO/Chief Librarian returned to the public meeting.

Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Annual Performance Evaluation.

Moved: David Betty

Seconded: Brenda Clark

Carried.

b. CEO\Chief Librarian Goals 2020-21

Motion: That the Caledon Public Library Board approve the CEO/Chief Librarian's Goals for 2020/21.

Moved: Jaqueline lafrate

Seconded: Brenda Clark

Carried.

10. Board Work Plan

a. 2020 Work Plan Review

Motion: That the Caledon Public Library Board approve the 2020 Work Plan.

Moved: Catherine Jackson

Seconded: Paula Civiero

Carried.

11. Public Question Period: There were no members of the public present.

12. Evaluation of Meeting

- i. In anticipation of our strategic planning work, what information raised during the meeting could inform the Board’s understanding of shifting patron expectations?
 - The CEO/Chief Librarians goals and objectives were essential to informing the Board’s understanding of shifting patron expectations.
 - Email to the CEO from a library patron and supported by a local Councillor was helpful in informing the Board of various community expectations

13. New Business

Canadian Federation of Library Associations’ Communiqué on Anti-Black Racism

Motion: That the Caledon Public Library Board endorse the Communiqué on Anti-Black Racism released by the Canadian Federation of Library Associations (CFLA) and that this endorsement be communicated on the Library’s website and social media channels.

Moved: Sheralyn Roman

Seconded: Jaqueline lafrate

Carried.

14. Time of next regular meeting:

Monday, August 17, 2020, 6 PM

15. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Tony Rosa

Seconded: Catherine Jackson

Carried.

The meeting adjourned at 8:36 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian