

MINUTES

- Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Brenda Clark; Jacqueline lafrate, Catherine Jackson; Councilor Tony Rosa
- Staff:** Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles – Administrative Assistant
- Absent:** Sheralyn Roman, Councilor Christina Early

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:03 PM

2. Indigenous Acknowledgment

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Sheralyn Roman, Councilor Christina Early

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda with an amendment to include a discussion of the proposed Caledon Station community under New Business.

Moved: Paula Civiero

Seconded: Councilor Tony Rosa

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

a. Minutes of the May 17, 2021 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

d. Correspondence

i. Kyle Seebach, MP Dufferin-Caledon Re: Centre for Equitable Library Access(CELA) – April 27, 2021

The Strategic Actions Update was withdrawn from the Consent Agenda for separate consideration

Motion: That the Caledon Public Library Board receive all remaining reports and correspondence within the consent agenda.

Moved: David Betty
Carried.

Seconded: Jacqueline lafrate

7. Strategic Actions Update

The report was withdrawn from the consent agenda for further discussion regarding concerns related to the Library's lending of life jackets. This initiative is being offered in partnership with Town Community Service's Aquatics staff in tandem with other libraries and municipalities across the province. In advance of its launch the process was thoroughly vetted by the Town's Manager of Purchasing and Risk Management. This special collection will only be made available to residents 18 years and older who have signed a waiver.

Motion: That the Caledon Public Library Board receive the Strategic Actions Update

Moved: Councilor Tony Rosa
Carried.

Seconded: David Betty

8. Business arising from the minutes

There was no business arising from the minutes.

Brenda Clark joined the meeting at 6:24 pm

9. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related monthly financials.

Moved: David Betty
Carried.

Seconded: Paula Civiero

b. Social Media Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Social Media Policy.

Moved: Brenda Clark
Carried.

Seconded: Jacqueline lafrate

c. Annual Staff Forum Report

Motion: That the Caledon Public Library Board approve the one-day closure of all branches of the Caledon Public Library, on a date to be confirmed by the CEO/Chief Librarian, to allow all staff to participate in a day long staff learning forum.

Moved: Councilor Tony Rosa
Carried.

Seconded: Paula Civiero

10. Board and Committee Reports

a. Finance Committee Minutes of May 17, 2021

b. Strategic Action and Assessment Committee Minutes of June 7, 2021

c. Advocacy and Fundraising Committee Meeting Minutes of June 10, 2021

i. Advocacy Work Plan 2021-22

Motion: That the Caledon Public Library Board receive all committee minutes and work plans.

Moved: David Betty

Seconded: Jacqueline Iafrate

Carried.

Catherine Jackson joined the meeting at 6:37 pm

d. CLOSED SESSION

i. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing a Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Moved: David Betty

Seconded: Brenda Clark

Carried at 6:39PM

All those in attendance other than the Board and the CEO/Chief Librarian were moved to the virtual waiting room so that the Board may enter into closed session.

Motion: That the Caledon Public Library Board resume open session.

Moved: Paula Civiero

Seconded: David Betty

Carried at 6:52 PM

Open session resumed and those in the waiting room were invited to return to the meeting.

Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Annual Performance Evaluation.

Moved: David Betty

Seconded: Catherine Jackson

Carried.

e. CEO\Chief Librarian Goals 2021-22

Motion: That the Caledon Public Library Board approve the CEO/Chief Librarian's Goals for 2021/22

Moved: Councilor Tony Rosa

Seconded: David Betty

Carried.

11. Board Development

a. Core Library Value Discussion – Lifelong Learning and Literacy

The CEO/Chief Librarian shared a [video](#) with the Board, highlighting the importance of Lifelong Learning and Literacy and sparking discussions.

12. Board Work Plan

a. 2021 Work Plan Review

Motion: That the Caledon Public Library Board approve the amended 2021 Work Plan.

Moved: Councilor Tony Rosa

Seconded: Jacqueline Iafrate

Carried.

13. Public Question Period

There were no members of the public present.

14. New Business

a. Proposed Caledon Station Community

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to coordinate the proposed internal workshop and engagement opportunity related to the Caledon Station planning application.

Moved: Brenda Clark

Seconded: Paula Civiero

Carried.

15. Upcoming Events and Development Opportunities:

- a. CPL Strategic Plan Presentation to Council – Tuesday, July 6, 2021 – 2:30 PM

16. Evaluation of Meeting

Meeting evaluation is deferred until a preferred means of evaluating meetings and board performance is identified through the Board's ongoing strategic planning work.

17. Time of next regular meeting:

Monday, August 16, 2021, 6 PM

18. Adjournment

Motion: That the meeting adjourn.

Moved: Councilor Tony Rosa

Seconded: Brenda Clark

Carried.

The meeting adjourned at 7:37PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian