

MINUTES

Present: Janet Manning (Chair) Brenda Clark; David Betty; Catherine Jackson; Councilor Christina Early and Jacqueline lafrate

Staff: Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant

Absent: Sheralyn Roman, Councilor Tony Rosa, Paula Civiero

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:02 PM

2. Indigenous Acknowledgment

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Sheralyn Roman, Councilor Tony Rosa, Paula Civiero

4. Approval of the Agenda

Motion: That, in the absence of quorum, those in attendance, acting in the capacity of the General Committee of the Caledon Public Library Board approve the agenda.

Moved: Jacqueline lafrate

Seconded: David Betty

Carried.

5. Disclosure of pecuniary interest: None

Councilor Christina Early joined the meeting at 6:05 pm, ensuring quorum

6. Consent Agenda

- a. Minutes of the June 21, 2021 meeting

- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update
- d. Correspondence
 - i. Deputy Minister Kevin Finnerty re: Ontario Public Library Service Awards – September 9, 2021

Motion: That the Caledon Public Library Board receive all reports and correspondence within the consent agenda.

Moved: David Betty
Carried.

Seconded: Jacqueline lafrate

7. Business arising from the minutes: None

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Councilor Christina Early
Carried.

Seconded: Catherine Jackson

Brenda Clarke joined the meeting at 6:17 pm

b. Quarterly Performance Measures and Statistics – Q2 2020

Motion: That the Caledon Public Library Board receive the Quarterly Performance Measures and Statistics – Q2 2020

Moved: Catherine Jackson
Carried.

Seconded: David Betty

c. Staff Acceptable Use of Technology Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Staff Acceptable Use of Technology Policy.

Moved: Councilor Christina Early
Carried.

Seconded: David Betty

d. Indigenous Respect and Acknowledgement Policy Report

Motion: That the Caledon Public Library Board approve and adopt the Indigenous Respect and Acknowledgement Policy.

Moved: Brenda Clark
Carried

Seconded: Councilor Christina Early

Motion: That the Caledon Public Library Board acknowledge the responsibility of public libraries to provide resources, information and programs in honour of Truth and Reconciliation and therefore the importance of remaining open on September 30; and,

That the Caledon Public Library Board recognize that the location of most branches within Town facilities requires that the Library align with any municipal decision to close facilities and provide staff with a paid statutory holiday on September 30; and,

That the Caledon Public Library Board direct the CEO to implement any changes to hours of operation, staff schedules and/or compensation resulting from related Council decisions.

Moved: Jacqueline lafrate

Seconded: David Betty

Carried

e. Employee Vaccination Policy Status Report

Motion: That the Caledon Public Library Board delegate authority to the CEO/Chief Librarian to develop and implement an Employee Vaccination Policy to align, where feasible, with any such policy to be issued by the Town of Caledon;

That the Caledon Public Library Board direct the CEO/Chief Librarian to include members of the Board in the requirements of said policy; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to advise the Board of policy details in advance of the October meeting.

Moved: Councilor Christina Early

Seconded: Catherine Jackson

Carried.

9. Board and Committee Reports

a. Strategic Action and Assessment Committee Minutes of June 28, 2021

b. Strategic Action and Assessment Committee Minutes of August 9, 2021

i. Revised Advocacy Workplan

ii. Board Strategic Action Plan 2021-2024

iii. Revised Annual Assessment Survey

c. Advocacy and Fundraising Committee Minutes of September 9, 2021

Motion: That the Caledon Public Library Board receive all committee minutes, workplans and reports, as amended.

Moved: Brenda Clark

Seconded: Catherine Jackson

Carried.

d. Finance Committee Meeting Minutes of September 13, 2021

i. **2022 Draft Budget Report**

Motion: That the Caledon Public Library Board receive the Finance Committee Meeting Minutes of September 13, 2021 and approve the 2022 Draft Budget Report.

Moved: Catherine Jackson

Seconded: Brenda Clark

Carried.

10. Board Development

a. Core Library Values Discussion – Community and Partnership

Deferred to the October 18, 2021 meeting

11. New Business: None

12. Board Work Plan

a. 2021 Board Work Plan Review

Motion: That the Caledon Public Library Board approve the revised 2021 Work Plan.

Moved: David Betty
Carried.

Seconded: Jacqueline lafrate

13. Public Question Period: No members of the public were present.

14. Upcoming Events and Development Opportunities

a. Staff Forum – Friday September 24, 2021 – 8:30 AM – 4:00 PM - Virtual

15. Evaluation of Meeting

a. Meeting evaluation is deferred until a preferred means of evaluating meetings and board performance is identified through the Board’s ongoing strategic planning work.

16. Time of next regular meeting:

Monday, October 18, 2021, 6 PM

17. Adjournment

Motion: That the meeting adjourn.

Moved: David Betty

Seconded: Councilor Christina Early

Carried.

The meeting adjourned at 7:57 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian