

## MINUTES

**Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Jacqueline lafrate; Sheralyn Roman; Councillor Christina Early; Catherine Jackson

**Staff:** Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant; Mary Maw, Manager, Communications and Community Development; Laura Nolloth, Coordinator, Communications and Community Development; Melanie Alderfer-Mowat, Coordinator, Communications and Community Development

**Absent:** Councillor Tony Rosa

*Note: This meeting was conducted electronically*

### 1. The Chair called the meeting to order at 6:04 PM

### 2. Indigenous Acknowledgment

*As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.*

*We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.*

*On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).*

*We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.*

### 3. Apologies for non-attendance: None

### 4. Approval of the Agenda

**Motion:** That the Caledon Public Library Board approve the agenda as amended.

**Moved:** Paula Civiero

**Seconded:** Brenda Clark

**Carried.**

### 5. Disclosure of pecuniary interest: none

### 6. Presentation

- a. **Artful Caledon** – Laura Nolloth, Melanie Alderfer-Mowat and Mary Maw, of the Communications and Community Development Department, shared the Artful Caledon

Presentation, sparking discussions and suggestions for showcasing future artists and local talent.

**7. Consent Agenda**

**a. Minutes of the November 15<sup>th</sup>, 2021 meeting**

**b. CEO/Chief Librarian's Report**

**c. Strategic Actions Update**

**Motion:** That the Caledon Public Library Board receive all reports within the consent agenda.

**Moved:** Catherine Jackson

**Seconded:** Jacqueline lafrate

**Carried.**

**8. Business arising from the minutes: None**

**9. Staff Reports**

**a. Treasurer's Report and Financial Statements**

**Motion:** That the Caledon Public Library Board receive the Treasurer's Report and related monthly financials.

**Moved:** David Betty

**Seconded:** Catherine Jackson

**Carried.**

**b. Internet and Technology Acceptable Use Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Internet and Technology Acceptable Use Policy, with revisions as discussed.

**Moved:** Sheralyn Roman

**Seconded:** Brenda Clark

**Carried.**

**c. Inclement Weather Unscheduled Closure Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Inclement Weather and Unscheduled Closure Policy.

**Moved:** Paula Civiero

**Seconded:** Catherine Jackson

**Carried.**

**d. Collection Development Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Collection Development Policy Report, with revisions as discussed.

**Moved:** Catherine Jackson

**Seconded:** Jacqueline lafrate

**Carried.**

**10. Board and Committee Reports**

**a. Board Annual Evaluation Results**

**Motion:** That the Caledon Public Library Board receive the Board Evaluation Results

**Moved:** David Betty

**Seconded:** Paula Civiero

**Carried.**

**b. Advocacy and Fundraising Committee Minutes of December 9, 2021**

**Motion:** That the Caledon Public Library Board receive the Advocacy and Fundraising Committee Minutes.

**Moved:** David Betty

**Seconded:** Brenda Clark

**Carried.**

*Councillor Christina Early left the meeting at 7:59 PM*

**c. Ontario Library Service (OLS) Board Assembly Update**

**Motion:** That the Caledon Public Library Board receive the Ontario Library Service Board Assembly Update.

**Moved:** Sheralyn Roman

**Seconded:** Jacqueline Iafrate

**Carried.**

**11. Board Development**

**a. Ontario Library Association (OLA) Super Conference 2022 Report**

**Motion:** That the Caledon Public Library Board receive the Ontario Library Association (OLA) Super Conference 2022 Report, and;

That the Caledon Public Library Board encourage conference attendance by all Board members who are available to participate.

**Moved:** Paula Civiero

**Seconded:** Sheralyn Roman

**Carried.**

**12. New Business**

**a. Staff memorial**

**Motion:** That the Caledon Public Library Board approve the renaming of the quiet study room in the Bolton Branch to the Lesley Slobodian Quiet Study Space, until such a time that it is necessary to repurpose the space for another use.

**Moved:** Paula Civiero

**Seconded:** Sheralyn Roman

**Carried.**

**13. Board Work Plan**

**a. 2021-22 Board Work Plan Review**

**Motion:** That the Caledon Public Library Board receive and approve the revised 2021-22 Work Plan, with the amendments as noted.

**Moved:** Sheralyn Roman

**Seconded:** David Betty

**Carried.**

**14. Public Question Period:** No members of the public were present.

**15. Upcoming Events and Development Opportunities**

a. Council Meeting, Budget – Tuesday, December 14, 2021 6:00 PM

**16. Time of next regular meeting:**

a. Monday, January 17, 2022 6:00 PM

**17. Adjournment**

**Motion:** That the meeting adjourn.

**Moved:** Brenda Clark

**Seconded:** Catherine Jackson

**Carried.**

**The meeting adjourned at 8:19 PM**

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**Janet Manning**  
Chair

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**Colleen Lipp**  
CEO | Chief Librarian