

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Brenda Clark; Councillor Christina Early; Jacqueline Iafrate, Catherine Jackson; Sheralyn Roman; Councillor Tony Rosa

Staff: Colleen Lipp – CEO | Chief Librarian; Mary Maw – Manager, Communications and Community Development

Absent:

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:03 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda.

Moved: Jacqueline Iafrate

Seconded: Sheralyn Roman

Carried.

5. Disclosure of pecuniary interest: None

Catherine Jackson joined the meeting at 6:10 PM

6. Presentation

- a. **2020 Annual Report Video** – Mary Maw, Manager, Communications and Community Development

Motion: That the Caledon Public Library Board receive and endorse the 2020 Annual Report Video

Moved: Councillor Christina Early
Carried.

Seconded: Councillor Tony Rosa

7. Consent Agenda

a. **Minutes of the March 1, 2021 meeting**

b. **CEO/Chief Librarian's Report**

c. **Strategic Actions Update**

d. **Correspondence**

i. **Caledon Public Library – Town Council re: Strategic Planning Engagement – April 14, 2021**

ii. **Caledon Public Library - Honourable Carla Qualtrough re: CELA Funding – April 14, 2021**

Motion: That the Caledon Public Library Board receive all reports and correspondence within the consent agenda.

Moved: Brenda Clark
Carried.

Seconded: Jacqueline lafrate

8. Business arising from the minutes:

a. **Diversity, Equity, and Inclusion Board Training**

b. **Motion:** That the Caledon Public Library Board receive and approve the Diversity, Equity and Inclusion Board Training Report; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to schedule a two-hour virtual session on the Foundations of Diversity, Equity and Inclusion to be delivered by Harmony at Work at a time that allows for all community representatives on the Board to fully participate.

Moved: Paula Civiero
Carried.

Seconded: Sheralyn Roman

9. Staff Reports

a. **Treasurer's Report and Financial Statements**

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Jacqueline lafrate
Carried.

Seconded: David Betty

b. **Quarterly Performance Measures and Statistics – Q1 2021**

Motion: That the Caledon Public Library Board receive the Quarterly Performance Measures and Statistics.

Moved: Paula Civiero
Carried.

Seconded: Councillor Christine Early

Christine Early and Tony Rosa left the meeting at 6:59 PM

c. **Advocacy Policy Report**

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to amend the drafted Advocacy Policy to reflect the discussed clarifications for the Board's consideration at the May 17, 2021 meeting.

Moved: Brenda Clark
Carried.

Seconded: Catherine Jackson

10. Board and Committee Reports

- a. **Advocacy and Fundraising Committee Meeting Minutes of March 18, 2021**
 - i. **CPL Fundraising Work Plan 2021**
- b. **Joint Strategic Planning Committee Meeting Minutes of March 24, 2021**
- c. **Joint Strategic Planning Committee Meeting Minutes of April 8, 2021**

Motion: That the Caledon Public Library Board receive all committee minutes and reports.

Moved: Catherine Jackson
Carried.

Seconded: Paula Civiero

11. Board Development

- a. **Core Library Value Discussion – Accountability**

A [video](#) highlighting the Board's roles and responsibilities as they relate to accountability was viewed. Though the video was created for school boards, the core content is relevant to the work of public library boards. The video prompted further discussion by the Board including what additional reporting could enhance awareness of patron feedback and better inform Board decisions.

12. Board Work Plan

- a. **2021 Work Plan Review**

Motion: That the Caledon Public Library Board approve the amended 2021 Work Plan.

Moved: Catherine Jackson
Carried.

Seconded: Jacqueline Iafate

13. Public Question Period

There were no members of the public present.

Christine Early and Tony Rosa rejoined the meeting at 7:48 PM

14. New Business

The Board discussed the Library's approach to reviewing titles recently discontinued by publishers due to hateful, racist and/or insensitive content. It was noted that CPL should take a lead in identifying and implementing a strategy for addressing these materials, rather than awaiting decisions from other public libraries. The Board also confirmed their support for library management's plan to develop a comprehensive methodology for managing these materials.

15. Upcoming Events and Development Opportunities: None.

16. Evaluation of Meeting

Meeting evaluation is deferred until a preferred means of evaluating meetings and board performance is identified through the Board's ongoing strategic planning work.

17. Time of next regular meeting:

Monday, May 17, 2021, 6 PM

18. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Tony Rosa
Carried.

Seconded: Paula Civiero

The meeting adjourned at 8:00 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian