

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Councilor Tony Rosa; Catherine Jackson; Jacqueline lafrate, and Sheralyn Roman.

Staff: Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant; Laurie Groe - Manager, Youth Services; Mary Maw - Manager, Communications and Community Development; Megan Renkema - Manager, Information Services.

Absent: Councilor Christina Early

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:04 PM

2. Indigenous Acknowledgment

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Councillor Christina Early

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda.

Moved: Sheralyn Roman

Seconded: David Betty

Carried.

5. Disclosure of pecuniary interest: none

6. Consent Agenda

a. Minutes of the September 20th, 2021 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

Motion: That the Caledon Public Library Board receive all reports within the consent agenda.

Moved: Paula Civiero
Carried.

Seconded: Brenda Clark

7. Business arising from the minutes:

a. Board Meeting Evaluations

Proposed revisions to the Board's Annual Assessment Document were shared. Discussions of Board Meeting Evaluations, scheduled for October, March and June of each year, were deferred to November.

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Sheralyn Roman
Carried.

Seconded: Councilor Tony Rosa

b. Quarterly Performance Measures and Statistics – Q3 2021

Motion: That the Caledon Public Library Board receive the Quarterly Performance Measures and Statistics – Q3 2021

Moved: Catherine Jackson
Carried.

Seconded: David Betty

c. Library Special Collections Report

Motion: That the Caledon Public Library Board receive Library Special Collections (Library of Things) Report

Moved: Sheralyn Roman
Carried.

Seconded: Paula Civiero

d. Partnership Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Partnership Policy with the changes as discussed.

Moved: Sheralyn Roman
Carried.

Seconded: Paula Civiero

e. Mandatory Employee and Board Vaccination Report

Motion: That the Caledon Public Library Board approve and adopt the recommended amendments to the Caledon Public Library Personnel Policy (CPL-16-09), the Caledon Public Library Volunteer Policy (CPL-16-13), and the Caledon Public Library Board By-laws (CPL-16-06); and,

That the Caledon Public Library Board adopt the use of a CPL Board COVID-19 Vaccination Attestation Form for the purposes of confirming each member's vaccination status by November 1, 2021.

Moved: Jacqueline lafrate
Carried.

Seconded: David Betty

f. Strategic Action and Assessment Plan Report

Motion: That the Caledon Public Library Board approve and adopt the Strategic Action Plan and Strategic Assessment and Evaluation Plan.

Moved: Brenda Clark

Seconded: Catherine Jackson

Carried.

9. CLOSED SESSION

a. Confidential Report re: Personal matters about an identifiable individual – Employment Contract

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing a Confidential Report re: Personal matters about an identifiable individual – Employment Contract.

Moved: Catherine Jackson

Seconded: Paula Civiero

Carried at 7:36 PM

All those in attendance other than the Board and the CEO/Chief Librarian were moved to the virtual waiting room so that the Board may enter into closed session.

Motion: That the Caledon Public Library Board resume open session.

Moved: Catherine Jackson

Seconded: Brenda Clark

Carried at 7:55 PM

Open session resumed and those in the waiting room were invited to return to the meeting.

Motion: That the Caledon Public Library Board receive the confidential report re: Personal matters about an identifiable individual – Employment Contract

Moved: Catherine Jackson

Seconded: Paula Civiero

Carried.

10. Board Development

a. Core Library Values Discussion – Community and Partnership

The CEO and Chief Librarian shared “Libraries Transforming Communities: Columbus Public Library Story” Video, prompting a discussion of the Library’s role in building community and initiating community conversations.

11. New Business: None

12. Board Work Plan

a. 2021-22 Board Work Plan Review

Motion: That the Caledon Public Library Board receive and approve the revised 2021-22 Work Plan.

Moved: Brenda Clark

Seconded: David Betty

Carried.

Tony Rosa left the meeting at 8:08pm

13. Public Question Period: No members of the public were present.

14. Upcoming Events and Development Opportunities

a. Budget Presentation to Council – Tuesday, November 16, 2021 – 9:30 AM

15. Evaluation of Meeting

a. Meeting evaluation is deferred until a preferred means of evaluating meetings and board performance is identified through the Board’s ongoing strategic planning work.

16. Time of next regular meeting: November 15th, 2021 6:00PM

17. Adjournment

Motion: That the meeting adjourn.

Moved: Catherine Jackson

Seconded: David Betty

Carried.

The meeting adjourned at 8:15 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian