

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Jacqueline lafrate; Sheralyn Roman; Catherine Jackson

Staff: Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant

Absent: Councillor Tony Rosa, Councillor Christina Early

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:02 PM

2. Indigenous Acknowledgment

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Councillor Tony Rosa, Councillor Christina Early

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda with the correspondence addition.

Moved: Paula Civiero

Seconded: Jacqueline lafrate

Carried.

5. Disclosure of pecuniary interest: none

6. Consent Agenda

- a. Minutes of the January 17th, 2022 meeting
- b. CEO/Chief Librarian's Report
- c. Monthly Strategic Actions Update
- d. Correspondence

i. **Town of Caledon - Notice of Public Open Houses and Statutory Public Meeting and Request for Comments – Caledon’s draft Official Plan – March 21, 2022**

Motion: That the Caledon Public Library Board receive all reports and correspondence within the consent agenda.

Moved: David Betty

Seconded: Brenda Clark

Carried.

7. **Business arising from the minutes:** none

8. **Staff Reports**

a. **Treasurer’s Report and Financial Statements**

Motion: That the Caledon Public Library Board receive the Treasurer’s Report and related monthly financials.

Moved: Sheralyn Roman

Seconded: David Betty

Carried.

b. **Planning Policy Report**

Motion: That the Caledon Public Library Board approve and adopt the revised Planning Policy; and,

That the Caledon Public Library Board delegate authority for selecting a consultant to undertake a comprehensive Master Plan to the CEO/Chief Librarian.

Moved: Paula Civiero

Seconded: David Betty

Carried.

c. **Board By-Law Report**

Motion: That the Caledon Public Library Board repeal the previous By-Law, last revised October 18, 2021.

Moved: David Betty

Seconded: Sheralyn Roman

Carried.

Motion: That the Caledon Public Library Board approve and adopt the newly revised Caledon Public Library Board By-law and Appendices with further revisions as discussed.

Moved: Sheralyn Roman

Seconded: Brenda Clark

Carried.

d. **Annual Board Assessment Policy Report**

Motion: That the Caledon Public Library Board approve and adopt the Annual Board Assessment Policy.

Moved: Sheralyn Roman

Seconded: Catherine Jackson

Carried.

Paula Civiero left the meeting at 6:59 PM

e. **Rights and Safety of Children and Teens in the Library Report**

Motion: That the Caledon Public Library Board approve and adopt the revised Rights and Safety of Children and Teens in the Library.

Moved: David Betty

Seconded: Catherine Jackson

Carried.

9. CLOSED SESSION

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the following:

1. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Compensation
2. Confidential Report re: Personal matters about an identifiable individual – Naming of Library Maker Spaces.
3. Confidential Report re: Security of the property of the Board – Bolton Branch Artwork.

Moved: Sheralyn Roman

Seconded: Catherine Jackson

Carried at 7:07 PM

All those in attendance other than the Board and the CEO/Chief Librarian were moved to the virtual waiting room so that the Board may enter into closed session.

Motion: That the Caledon Public Library Board resume open session.

Moved: Catherine Jackson

Seconded: David Betty

Carried at 8:00 PM

Open session resumed and those in the waiting room were invited to return to the meeting.

a. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Compensation.

Motion: That the Caledon Public Library Board approve the drafted confidential correspondence regarding the CEO/Chief Librarian compensation; and,

That the Caledon Public Library Board receive the confidential memo regarding the Town of Caledon Non-union Total Rewards Review.

Moved: David Betty

Seconded: Brenda Clark

Carried.

b. Confidential Report re: Personal matters about an identifiable individual – Naming of Library Maker Spaces.

Motion: That the Caledon Public Library Board received the CONFIDENTIAL REPORT re: Personal matters about an identifiable individual - Naming of Library Maker Spaces; and,

That the Caledon Public Library Board approve the proposed maker space naming strategy and the renaming of the Margaret Dunn Valleywood Branch to the Margaret Dunn Valleywood Collaboration Studio.

Moved: Jacquelyn Iafrate

Seconded: Brenda Clark

Carried.

c. Confidential Report re: Security of the property of the Board – Bolton Branch Artwork.

Motion: That the Caledon Public Library Board receive the CONFIDENTIAL REPORT re: Security of the property of the Board – Bolton Branch Artwork; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to investigate the processes and financial implications associated with the retention of the art work and providing a follow up report for the Board's further consideration.

Moved: Sheralyn Roman

Seconded: Catherine Jackson

Carried.

10. New Business: none

11. Board Development

- a. Members of the Board shared their learnings and key takeaways from the OLA Super Conference.

Sheralyn Roman left the meeting at 8:11 PM

12. Board Work Plan

- a. **2022 Board Work Plan Review**

Motion: That the Caledon Public Library Board receive and approve the 2022 Work Plan.

Moved: Catherine Jackson

Seconded: Brenda Clark

Carried.

13. Public Question Period: No members of the public were present.

14. Meeting Evaluation. A weblink was shared so that members of the Board could complete the meeting evaluation survey.

15. Upcoming Events and Development Opportunities

16. Time of next regular meeting:

- a. **Monday, April 11th, 2022, 6:00 PM – Virtual via Zoom**

17. Adjournment

Motion: That the meeting adjourn.

Moved: Brenda Clark

Seconded: David Betty

Carried.

The meeting adjourned at 8:25 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian