Caledon Public Library Board Meeting
Monday January 16th, 2023
6:00 p.m.

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Jacqueline lafrate; Sheralyn Roman; Catherine Jackson, Brenda Clark;

Staff: Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant; Kelley Potter, Director, Public Service; Roop Sandhu, Director, Corporate Services and Projects

Guests: Greg Young, TCI Management Consultants; Jon Linton, TCI Management Consultants; Beth Ross, Beth Ross & Associates; Craig Goodman, CS&P Architects; Katherine Slimman, Bibliotechs; Susan McGibbon, 360 Collective.

Absent:

Note: This hybrid meeting was hosted at the Southfields Village Branch

1. **The Chair called the meeting to order at 6:03 PM**

2. **Indigenous Acknowledgment**

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** None

4. **Approval of the Agenda**

Motion: That the Caledon Public Library Board approve the agenda, with the move of the Comprehensive Growth Plan Report to accompany the related presentation.
Moved: Brenda Clark **Seconded:** Paula Civiero
Carried.

5. **Disclosure of pecuniary interest:** none

6. **Presentation**
   a. **Comprehensive Growth Plan – Greg Young and Jon Linton, TCI Management Consultants.**

Consultants highlighted the process and resulting recommendations as referenced within the drafted Comprehensive Growth Plan

Motion: That the Caledon Public Library Board receive and endorse the draft Library Comprehensive Growth Plan as prepared by TCI Management Consultants.

Moved: David Betty **Seconded:** Jacqueline lafrate

Carried.

7. **Consent Agenda**
   a. **Minutes of the December 19, 2022 meeting**
   b. **CEO/Chief Librarian Report**
   c. **Monthly Strategic Actions Update**
   d. **Correspondence**

Motion: That the Caledon Public Library Board receive all reports within the consent agenda.

Moved: Paula Civiero **Seconded**: Sheralyn Roman

Carried.

8. **Business arising from the minutes:** none

9. **Staff Reports**
   a. **Treasurer's Report and Financial Statements**

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: David Betty **Seconded:** Sheralyn Roman

Carried.

   b. **Quarterly and Year End Performance Measures and Statistics 2022**

Motion: That the Caledon Public Library Board receive the Quarterly and Year End Performance Measures and Statistics – Q4 2022.

Moved: Catherine Jackson **Seconded:** David Betty

Carried.

   c. **2022 Strategic Action Year-End Status Report**

Motion: That the Caledon Public Library Board receive the Strategic Action 2022 Year-End Status Report.

Moved: Sheralyn Roman **Seconded:** Paula Civiero

Carried.

d. New Tecumseh Public Library Reciprocal Membership Report

Motion: That the Caledon Public Library Board approve the drafted Reciprocal Membership Agreement between Caledon Public Library Board and New Tecumseth Public Library Board for signing by the Board Chair and the CEO/Chief Librarian.

Moved: Brenda Clark **Seconded:** Jacqueline lafrate

Carried.

10. New Business: none

11. Board Work Plan

a. 2023 Board Work Plan Review

Motion: That the Caledon Public Library Board receive and approve the revised 2023 Work Plan.

Moved: Paula Civiero **Seconded:** David Betty

Carried.

12. Public Question Period: No members of the public were present.

13. Upcoming Events and Development Opportunities

a. Council General Committee Meeting, Budget – Tuesday, February 14, 2023, 2:30 PM

b. Council Meeting, Budget – Tuesday, February 28, 2023, 7:00 PM

14. Time of next regular meeting:

a. Monday, March 20th, 2023, 6:00 PM – Albion Bolton Branch

15. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero **Seconded:** David Betty

Carried.

The meeting adjourned at 7:43 PM

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Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian