Caledon Public Library Board
Finance Committee
Wednesday, March 27, 2024
4 PM

AGENDA

This meeting will be hosted electronically.

Members of the public may attend by
calling 1.647.558.0588 and entering meeting ID 842 0750 8437 followed by #.

Please note: Recording of this meeting by anyone in attendance,
and regardless of format, is strictly prohibited.

1. Call to order
2. Approval of the agenda
3. Disclosure of Interest
4. Notes and minutes of previous meetings
    a. August 14, 2023 (Attachment 4-A)
5. Staff Reports
    a. Discussion of Alternative Strategic Plan Funding Next Steps
6. New Business
7. Adjournment

Attachment 4-A

Caledon Public Library Board
Finance Committee
Monday, August 14, 2023
6:00 PM

MINUTES

Present: Nicholas Alleyne; Mary Juric; Tony Maxwell; Councillor Cosimo Napoli

Staff: Colleen Lipp – CEO | Chief Librarian; Roop Sandhu – Director, Corporate Services and Projects

Note: This meeting was conducted electronically

1. **The CEO/Chief Librarian called the meeting to order at 6:02 PM**
2. **Apologies for non-attendance:** None
3. **Approval of the Agenda**
   Motion: That the Agenda be approved.
   Moved: Nicholas Alleyne **Seconded:** Tony Maxwell
   Carried
4. **Disclosure of pecuniary interest**
   None declared.
5. **Notes and minutes of previous meetings.**
   a. **October 5, 2022**
      Motion: That the Caledon Public Library Finance Committee receive the minutes of the meeting held on October 5, 2022.
      Moved: Mary Juric **Seconded:** Tony Maxwell
      Carried.
6. **Committee Documents**
   Motion: That the Caledon Public Library Finance Committee receive the Board By-Law Excerpt: Finance Committee Terms of Reference
   Moved: Nicholas Alleyne **Seconded:** Tony Maxwell
   Carried.

7. **Staff Reports**
   a. **2022 Audited Financial Statements**

   Motion: That the Finance Committee of the Caledon Public Library Board defer the receipt and approval of the 2022 Audited Financial Documents to the full Board's review and consideration at the next regular meeting following their receipt by the CEO/Chief Librarian.

   Moved: Tony Maxwell **Seconded:** Nicholas Alleyne

   Carried

   b. **2024 Draft Budget Report**

   Motion: That the Finance Committee of the Caledon Public Library Board receive and approve the 2024 Draft Budget Report, as amended to include a $30,000 service level change in support of extended health benefits for permanent part-time employees for 2024 and further investments in subsequent years, for recommendation to the full Board.

   Moved: Nicholas Alleyne **Seconded:** Mary Juric

   Carried

8. **New Business.**
   a. **Appointment of Committee Chair**

   The CEO/Chief Librarian called for interest in or nominations for the position of Committee Chair for a term to end on December 31, 2024 or until such a time that a new Chair is in place.

   Nicholas Alleyne indicated his willingness to serve in the role of Committee Chair and no other names were put forth.

   Motion: That the Caledon Public Library Finance Committee approve the appointment of Nicholas Alleyne as Committee Chair for a term to end on December 31, 2024 or until such a time that a new Chair is in place.

   Moved: Councillor Cosimo Napoli **Seconded:** Tony Maxwell

   Carried.

9. **Adjournment**

   Motion: That the meeting adjourn.

   Moved: Mary Juric **Seconded:** Tony Maxwell

The meeting adjourned at 7:46 PM