Caledon Public Library Board Meeting
Monday June 17, 2024
6:00 p.m.

MINUTES

Present: Tony Maxwell (Chair); Nicholas Alleyne; Laura Brady; Scott Goodison; Mary Juric; Domenic Maggi; Councillor Cosimo Napoli; Councillor Dave Sheen

Staff: Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant; Leah Rucchetto, Director, Public Service; Roop Sandhu, Director, Corporate Services and Projects; Jill Jambor, Manager, Communications & Community Development; Megan Renkema, Manager, Collections and Access Services; Laurie Groe, Manager, Programming and Outreach

Absent: Jacqueline Iafrate (Vice-Chair)

Guests: Marty Harrison, Victoria Edwards – Friends of Caledon Public Library

Note: This meeting was conducted at the Albion Bolton Branch

1. **The Chair called the meeting to order at 6:04 PM**

2. **Indigenous Acknowledgment**

As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** Jacqueline Iafrate

4. **Approval of the Agenda**

Motion: That the Caledon Public Library Board approve the agenda, as amended to include a discussion of the Statement of Solidarity with 2SLGBTQ+ Community as drafted by Moyo Health and Community Services

Moved: Scott Goodison **Seconded:** Laura Brady

Carried.

5. **Disclosure of pecuniary interest:** None.

6. **Presentations**
   a. **Friends of Caledon Public Library Presentation –** Marty Harrison and Victoria Edwards shared a presentation on behalf of the Friends. Highlights included an overview of the organization's history and past fundraising efforts as well as the current challenges faced in finding a suitable location from which to sort and sell books. The Friends have contributed $204,000 to the Library since their inception 25 years ago. Board members were encouraged to join the Friends, through a $10 annual membership fee.

7. **Consent Agenda**
   a. **Minutes of the May 13, 2024 meeting**
   b. **Treasurer's Report and Financial Statements**
   c. **Strategic Actions Update**

   Motion: That the Caledon Public Library Board receive all items within the consent agenda.
   Moved: Scott Goodison **Seconded**: Mary Juric
   Carried.

8. **Business arising from the minutes:** None**.**

9. **Staff Reports**
   a. **CEO/Chief Librarian's Report**

   Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Report.
   Moved: Nicholas Alleyne **Seconded:** Scott Goodison
   Carried.

   b. **Collection Development Policy Report**
   c. **Programming Policy Report**

   Motion: That the Caledon Public Library Board approve and adopt the revised Collection Development and Programming Policies
   Moved: Scott Goodison **Seconded:** Nicholas Alleyne
   Carried.

   d. **Volunteer Policy Report**

   Motion: That the Caledon Public Library Board approve and adopt the revised Volunteer Policy
   Moved: Mary Juric **Seconded:** Laura Brady
   Carried.

10. **Board and Committee Reports**
    a. **CLOSED SESSION (M)**

       i. **Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal (M)**

       Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the following:

          I. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Performance Appraisal

Moved: Nicholas Alleyne **Seconded:** Scott Goodison
Carried at 7:10.

All those in attendance other than members of the Board and the CEO/Chief Librarian left the meeting room so that the Board may enter into closed session.

Motion: That the Caledon Public Library Board resume open session.
Moved: Councillor Dave Sheen **Seconded:** Scott Goodison
Carried at 7:17.

Open session resumed and all were invited to return to the meeting.

Motion: That the Caledon Public Library Board accept the recommendation of the Board's CEO Evaluation Committee and receive the CEO/Chief Librarian's annual performance appraisal.
Moved: Councillor Cosimo Napoli **Seconded:** Scott Goodison
Carried.

b. CEO/Chief Librarian Goals 2024-25 (M)

Motion: That the Caledon Public Library Board approve the CEO/Chief Librarians Goals for the term of July 2024 to June 2025
Moved: Laura Brady **Seconded:** Mary Juric
Carried.

c. Advocacy and Fundraising Committee Meeting Minutes of June 10, 2024 (M)

Motion: That the Caledon Public Library Board receive the Advocacy and Fundraising Committee Meeting Minutes of June 10, 2024
Moved: Mary Juric **Seconded:** Nicholas Alleyne
Carried.

11. New Business:

a. Statement of Solidarity with 2SLGBTQ+ Community as drafted by Moyo Health and Community Services

Motion: That the Caledon Public Library Board received and endorse the Statement of Solidarity with 2SLGBTQ+ Community in recognition and support of June as Pride month and Raising the Pride Flag, as drafted by Moyo Health and Community Services
Moved: Mary Juric **Seconded:** Councillor Dave Sheen
Carried.

Motion: That the Caledon Public Library Board delegate authority to the CEO/Chief Librarian to support future statements on behalf of the Board, where the issue is in clear alignment with the Board's values and policies.
Moved: Scott Goodison **Seconded:** Domenic Maggi
Carried.

12. Board Work Plan

a. 2024 Work Plan Review

Motion: That the Caledon Public Library Board receive and approve the revised 2024 Work Plan.
Moved: Domenic Maggi **Seconded:** Councillor Cosimo Napoli
Carried.

13. Board Advocacy and Development

a. Past

i. Board and staff attendees discussed Caledon Day, hosted at the grounds of Caledon East Community Complex on Saturday, June 15

b. Upcoming

i. Golf Tournament – Monday, September 23rd – TPC Osprey Valley

14. Public Question Period: No members of the public were present.

15. Meeting Evaluation: A link to the online evaluation survey will be shared with all members of the Board following the meeting.

16. Time of next regular meeting:

a. Monday, August 26, 2024, 6:00 PM – Albion Bolton Branch

17. Adjournment

Motion: That the meeting adjourn.
Moved: Domenic Maggi **Seconded:** Scott Goodison
Carried.

The meeting adjourned at 8:24 PM

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Tony Maxwell
Chair

Colleen Lipp
CEO | Chief Librarian