Attachment 8-A

Caledon Public Library Board Meeting
Monday March 17, 2024
6:00 p.m.

CALEDON PUBLIC LIBRARY
for all reasons

MINUTES

Present: Tony Maxwell (Chair); Laura Brady; Scott Goodison; Mary Juric; Domenic Maggi; Councilor Cosimo Napoli; Councilor Dave Sheen

Staff: Colleen Lipp – CEO | Chief Librarian; Alexandra Hoffmann – Administrative Coordinator; Leah Rucchetto – Director, Public Service; Roop Sandhu – Director, Corporate Services and Projects; Laurie Groe – Manager, Programming and Outreach

Absent: Jacqueline Iafrate (Vice-Chair); Nicholas Alleyne

Note: This meeting was conducted at the Albion Bolton Branch

1. **The Chair called the meeting to order at 6:05 PM**

2. **Indigenous Acknowledgment**
As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** Jacqueline Iafrate, Nicholas Alleyne

4. **Approval of the Agenda**
Motion: That the Caledon Public Library Board approve the agenda, with the move of the Program Strategy Report being moved to be considered following the related presentation.
Moved: Laura Brady **Seconded:** Scott Goodison
Carried.

5. **Disclosure of pecuniary interest:** None

6. **Presentations**
   a. **Program Strategy**
      Laurie Groe, Manager, Program and Outreach, presented the drafted Program Strategy and addressed resulting questions from the Board.

   b. **Program Strategy Report**
      Motion: That the Caledon Public Library Board receive the Program Strategy.
      Moved: Scott Goodison **Seconded**: Laura Brady
      Carried.

7. **Consent Agenda**
   a. **Minutes of the January 20, 2025 meeting**
   b. **Treasurer's Report and Financial Statements**
   c. **Strategic Actions Update**
      Motion: That the Caledon Public Library Board receive all items within the consent agenda.
      Moved: Scott Goodison **Seconded**: Mary Juric
      Carried.

8. **Business arising from the minutes:** None

9. **Staff Reports**
   a. **CEO/Chief Librarian's Report**
      Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Report; and,
      That the Caledon Public Library Board receive and adopt the revisions to the Town's Purchasing By-law.
      Moved: Domenic Maggi **Seconded:** Laura Brady
      Carried.

      Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to draft correspondence to Council on behalf of the Board, advising Council of the Board's commitment to ensuring transparency and accountability and the Board's resulting concerns regarding the decision to discontinue the practice of sharing Library Board Meeting Minutes within Council agendas
      Moved: Domenic Maggi **Seconded:** Laura Brady
      Carried.

   b. **Strategic Assessment and Evaluation Plan: 2024 Year End Status Update**
      Motion: That the Caledon Public Library Board receive the Strategic Assessment and Evaluation Plan: 2024 Year End Status Update.
      Moved: Laura Brady **Seconded:** Domenic Maggi
      Carried.

   c. **2026 Budget Process Report**
      Motion: That the Caledon Public Library Board receive the 2026 Budget Process Report.
      Moved: Domenic Maggi **Seconded:** Laura Brady
      Carried.

d. **Annual Staff Forum Report**

Motion: That the Caledon Public Library Board approve the closure of all branches of the Caledon Public Library on Friday, September 19th to allow all employees to participate in a day long staff learning forum.

Moved: Laura Brady **Seconded:** Mary Juric

Carried.

10. Board and Committee Reports

a. **CPL Board Advocacy and Fundraising Committee Meeting Minutes – March 10, 2025**

Motion: That the Caledon Public Library Board receive the Advocacy and Fundraising Committee Minutes of March 10, 2025.

Moved: Mary Juric **Seconded:** Scott Goodison

Carried.

11. New Business:

None

12. Board Work Plan

a. **2025 Work Plan Review**

Motion: That the Caledon Public Library Board receive and approve the revised 2025 Work Plan.

Moved: Councilor Dave Sheen **Seconded:** Laura Brady

Carried.

13. Board Advocacy and Development

a. **Discussion of Ontario Library Association (OLA) Super Conference Key Learning Ontario Library Service (OLS) Strong Mayor Webinar Key Takeaways**

Key takeaways were briefly shared by some of those who participated in these learning opportunities.

14. Public Question Period: No members of the public were present.

15. Meeting Evaluation - A link to the online evaluation survey will be shared with all members of the Board following the meeting.

16. Time of next regular meeting:

a. Monday, April 14, 2025, 6:00 PM – Southfields Village Branch

17. Adjournment

Motion: That the meeting adjourn.

Moved: Mary Juric **Seconded:** Domenic Maggi

Carried.

The meeting adjourned at 8:33 PM

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Tony Maxwell
Chair

Colleen Lipp
CEO | Chief Librarian