Caledon Public Library Board Meeting
Monday, January 19, 2024
6:00 p.m.

MINUTES

Present: Tony Maxwell (Chair); Jacqueline Iafrate (Vice-Chair); Nicholas Alleyne; Laura Brady; Scott Goodison; Domenic Maggi, Mary Juric

Staff: Colleen Lipp – CEO | Chief Librarian; Alexandra Hoffmann – Administrative Coordinator; Roop Sandhu – Director, Corporate Services and Projects

Absent: Councilor Cosimo Napoli, Councilor Dave Sheen

Guests: Victoria Edwards, Marty Harrison – Friends of Caledon Public Library

Note: This meeting was conducted at the Southfields Village Branch.

1. **The Chair called the meeting to order at 6:06 PM**

2. **Indigenous Acknowledgment**

As we gather, we recognize that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also acknowledge the traditional territory of the Huron-Wendat and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** Councilor Cosimo Napoli, Councilor Dave Sheen

4. **Approval of the Agenda**
   Motion: That the Caledon Public Library Board approve the agenda with the addition of a Closed Session to discuss personal matters about an identifiable individual – CEO/Chief Librarian Performance – as New Business to follow the consent agenda.
   Moved: Nicholas Alleyne **Seconded:** Scott Goodison
   Carried.

5. **Disclosure of pecuniary interest:** None

6. **Presentation**
   a. **Friends of Caledon Public Library Donation**

   The representatives of the Friends of the Library were thanked for their generous donation of $6000 to the Library and their ongoing support in advocating for the Library's continued services. A formal cheque presentation and photo opportunity were completed in advance of the meeting.

7. **Consent Agenda**
   a. **Minutes of the December 15, 2025 meeting**
   b. **Treasurer's Report and Financial Statements**
   c. **Quarterly and Year End Performance Measures and Statistics 2025**
   d. **Strategic Actions Update**
   e. **Correspondence**
      i. **Mayor Annette Groves re: library budget and priorities – January 6, 2026**

   Motion: That the Caledon Public Library Board receive all items within the consent agenda.
   Moved: Scott Goodison **Seconded**: Mary Juric
   Carried.

8. **New Business**
   a. **CLOSED SESSION**

   Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing personal matters about an identifiable individual – CEO/Chief Librarian performance
   Moved: Nicholas Alleyne **Seconded**: Laura Brady
   Carried at 6:20PM

The Board moved into closed session.

Tony Maxwell left the meeting and Jaquie Iafrate assumed the Chair at 6:58PM.

Motion: That the Caledon Public Library Board resume open session.
Moved: Domenic Maggi **Seconded:** Scott Goodison
Carried at 7:17PM

Open session resumed.

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to draft a letter on behalf of the Chair thanking the Mayor for her support and inviting the Mayor to a meeting of the Board that suites her availability.
Moved: Laura Brady **Seconded:** Nicholas Alleyne
Carried.

9. **Business arising from the minutes:** None

10. **Staff Reports**
    a. **CEO/Chief Librarian's Report**

    Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Report.
    Moved: Scott Goodison **Seconded:** Domenic Maggi
    Carried.

b. Strategic Action 2025 Year-End Status Report
Motion: That the Caledon Public Library Board receive the Strategic Action 2025 Year-End Status Report.
Moved: Scott Goodison **Seconded:** Laura Brady
Carried.

c. Planning Policy Report
Motion: That the Caledon Public Library Board approve and adopt the revised Planning Policy.
Moved: Nicholas Alleyne **Seconded:** Laura Brady
Carried.

d. Operational Policy Report
Motion: That the Caledon Public Library Board approve and adopt the revised Operational Policy.
Moved: Domenic Maggi **Seconded:** Laura Brady
Carried.

e. Artificial Intelligence Policy Report
Motion: That the Caledon Public Library Board approve and adopt the proposed Artificial Intelligence (AI) Policy.
Moved: Mary Juric **Seconded:** Scott Goodison
Carried.

f. Privacy Policy Report
Motion: That the Caledon Public Library Board approve and adopt the revised Privacy Policy.
Moved: Laura Brady **Seconded:** Domenic Maggi
Carried.

11. Board and Committee Reports: None

12. Board Work Plan

a. 2026 Board Work Plan
Motion: That the Caledon Public Library Board receive and approve the revised 2026 Work Plan.
Moved: Laura Brady **Seconded:** Domenic Maggi
Carried.

13. Board Advocacy and Development

a. OLA Super Conference, Toronto Metro Convention Centre, January 29-31, 2026

14. Public Question Period: No members of the public were present.

15. Time of next regular meeting:

a. Monday, March 16, 2026, 6 PM – Albion Bolton Branch

16. Adjournment

Motion: That the meeting adjourn.
Moved: Scott Goodison **Seconded:** Nicholas Alleyne
Carried.

The meeting adjourned at 8:19 PM

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Tony Maxwell	**Colleen Lipp**
Chair	**CEO | Chief Librarian**