Caledon Public Library Board Meeting
Monday, March 16, 2026
6:00 p.m.

MINUTES

Present: Tony Maxwell (Chair); Jacqueline Iafrate (Vice-Chair); Nicholas Alleyne; Laura Brady; Scott Goodison; Mary Juric; Domenic Maggi; Councilor Dave Sheen

Staff: Colleen Lipp – CEO | Chief Librarian; Alexandra Hoffmann – Administrative Coordinator; Roop Sandhu – Director, Corporate Services and Projects; Jill Jambor – Manager, Communications & Cultural Development

Absent: Councilor Cosimo Napoli

Note: This meeting was conducted at the Albion Bolton Branch

1. **The Chair called the meeting to order at 6:03PM**

2. **Indigenous Acknowledgment**

As we gather, we recognize that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also acknowledge the traditional territory of the Huron-Wendat and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** Councillor Cosimo Napoli

4. **Approval of the Agenda**
   Motion: That the Caledon Public Library Board approve the agenda.
   Moved: Laura Brady **Seconded:** Jacqueline Iafrate
   Carried.

5. **Disclosure of pecuniary interest:** None

6. **Consent Agenda**
   a. **Minutes of the January 19, 2026 meeting**
   b. **Treasurer's Report and Financial Statements**
   c. **Strategic Actions Update**

d. Correspondence

i. **Correspondence to Mayor Annette Groves re: invitation to attend Board meeting – February 2, 2026**

ii. **Correspondence from Kevin Klingenberg, Municipal Clerk re: Use of Municipal Resources during the 2026 Regular Election – February 4, 2026**

Motion: That the Caledon Public Library Board receive and approve all items within the consent agenda.
Moved: Mary Juric **Seconded**: Nicholas Alleyne
Carried.

7. Business arising from the minutes: None

8. Staff Reports

a. CEO/Chief Librarian's Report
Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Report.
Moved: Laura Brady **Seconded:** Nicholas Alleyne
Carried.

b. Caledon Public Library 2025 Annual Report
Motion: That the Caledon Public Library Board receive and endorse the Caledon Public Library 2025 Annual Report; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to request a delegation to present an overview of the Library's 2025 achievements and planned 2026 initiatives to Council.
Moved: Nicholas Alleyne **Seconded:** Mary Juric
Carried.

c. Strategic Assessment and Evaluation Plan: 2025 Year End Status Update
Motion: That the Caledon Public Library Board receive the Strategic Assessment and Evaluation Plan: 2025 Year End Status Update.
Moved: Laura Brady **Seconded:** Scott Goodison
Carried.

d. Caledon Public Library Board By-Laws Report
Motion: That the Caledon Public Library Board repeal the previous By-Law, last revised March 18, 2024; and,

That the Caledon Public Library Board approve and adopt the newly revised Caledon Public Library Board By-law and Appendices.
Moved: Jacqueline Iafrate **Seconded:** Domenic Maggi
Carried.

e. Annual Board Assessment Policy Report
Motion: That the Caledon Public Library Board approve and adopt the Annual Board Assessment Policy.
Moved: Nicholas Alleyne **Seconded:** Domenic Maggi
Carried.

f. Rights and Safety of Children and Teens in the Library Report

Motion: That the Caledon Public Library Board approve and adopt the revised Rights and Safety of Children and Teens in the Library as amended.

Moved: Laura Brady **Seconded:** Domenic Maggi

Carried.

g. Caledon Village Branch Renovation Status Report

Motion: That the Caledon Public Library Board receive and approve the Caledon Village Branch Renovation Status Report; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to share a copy of this report with the Caledon Agricultural Society's Building Committee; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to draft correspondence to Council advising that the condition of the budget amendment has been met and that the Library Board and Caledon Agricultural Society have jointly agreed that it is not currently feasible to locate a library branch within the planned community centre.

Moved: Councilor Dave Sheen **Seconded:** Domenic Maggi

Carried.

h. Annual Staff Forum Report

Motion: That the Caledon Public Library Board approve the closure of all branches of the Caledon Public Library on Friday, September 25, 2026, to allow all employees to participate in a day-long staff learning forum.

Moved: Jacqueline Iafrate **Seconded:** Nicholas Alleyne

Carried.

9. Board and Committee Reports

a. CPL Board Advocacy and Fundraising Committee Meeting Minutes of March 9, 2026

Motion: That the Caledon Public Library Board receive the Advocacy and Fundraising Committee Meeting Minutes of December 8, 2025.

Moved: Scott Goodison **Seconded:** Mary Juric

Carried.

i. CPL Case for Support Report

Motion: That the Caledon Public Library Board approve and adopt the Case for Support Report.

Moved: Nicholas Alleyne **Seconded:** Scott Goodison

Carried.

10. New Business: None

11. Board Work Plan

a. 2026 Work Plan Review

Motion: That the Caledon Public Library Board receive and approve the revised 2026 Work Plan.

Moved: Jacqueline Iafrate **Seconded:** Laura Brady

Carried.

12. Board Advocacy and Development

- **a.** Ontario Library Association (OLA) Super Conference Key Takeaways
  Members of the Board who attended the conference shared their key takeaways and discussed the value of the sessions shared at the OLBA Boot Camp and throughout the conference.
- **b.** Council Acknowledgement of CPL's Ontario Public Library Service Award – Monday, March 30, 5:30 PM, Town Hall Atrium
- **c.** Why Library Boards Matter: Legal Clarity and Good Governance – OLA Webinar – Tuesday, April 21, 2026, 12:30 – 2:00 PM. Registration required.

13. Public Question Period: No members of the public were present.

14. Meeting Evaluation: A link to the online evaluation survey was shared with all members of the Board following the meeting.

15. Time of next regular meeting:

a. Monday, April 20, 2026, 6:00 PM – Southfields Village Branch

16. Adjournment

Motion: That the meeting adjourn.
Moved: Nicholas Alleyne **Seconded:** Jacqueline Iafrate
Carried.

The meeting adjourned at 7:47 PM

Tony Maxwell	**Colleen Lipp**
Chair	**CEO | Chief Librarian**