Caledon Public Library Board Meeting
Monday June 15, 2026
6:00 p.m.

MINUTES

Present: Tony Maxwell (Chair); Jacqueline Iafrate (Vice-Chair); Nicholas Alleyne; Laura Brady; Scott Goodison; Domenic Maggi

Staff: Colleen Lipp – CEO | Chief Librarian; Alexandra Hoffmann – Administrative Coordinator; Roop Sandhu – Director, Corporate Services and Projects; Laurie Groe – Manager, Programming and Outreach; Catherine Arthurs – Supervisor, Maker and Emerging Technologies

Absent: Councilor Cosimo Napoli; Councilor Dave Sheen; Mary Juric

Note: This meeting was conducted at the Southfields Village Branch

1. **The Chair called the meeting to order at 6:02 PM**

2. **Indigenous Acknowledgment**
As we gather, we recognize that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also acknowledge the traditional territory of the Huron-Wendat and Haudenosaunee peoples.

We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.

On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. **Apologies for non-attendance:** Councilor Cosimo Napoli; Councilor Dave Sheen; Mary Juric

4. **Approval of the Agenda**
Motion: That the Caledon Public Library Board approve the agenda.
Moved: Laura Brady **Seconded:** Nicholas Alleyne
Carried.

5. **Disclosure of pecuniary interest:** None.

Domenic Maggi joined the meeting at 6:04 PM

6. **Presentations and Delegations**
   a. **Maker & Emerging Technologies (MET) Evaluation Interim Report**
   Catherine Arthurs, Supervisor of Maker & Emerging Technology, shared a presentation for the Board's information.

7. **Consent Agenda**
   a. **Minutes of the May 25, 2026 meeting**
   b. **Treasurer's Report and Financial Statements**
   c. **Strategic Action Update**
   Motion: That the Caledon Public Library Board receive all items within the consent agenda.
   Moved: Jacqueline Iafrate **Seconded**: Laura Brady
   Carried.

8. **Business arising from the minutes:** None

9. **Staff Reports**
   a. **CEO/Chief Librarian's Report**
   Motion: That the Caledon Public Library Board receive the CEO/Chief Librarian's Report.
   Moved: Scott Goodison **Seconded:** Nicholas Alleyne
   Carried.

   b. **Programming Policy Report**
   Motion: That the Caledon Public Library Board approve and adopt the revised Programming Policy.
   Moved: Jacqueline Iafrate **Seconded:** Domenic Maggi
   Carried.

   c. **Collection Development Policy Report**
   Motion: That the Caledon Public Library Board approve and adopt the revised Collection Development Policy; and,

   That the Caledon Public Library Board approve and adopt the revisions to the Artificial Intelligence Policy in advance of its next scheduled review in January 2027.
   Moved: Laura Brady **Seconded:** Nicholas Alleyne
   Carried.

   d. **Volunteer Policy Report**
   Motion: That the Caledon Public Library Board approve and adopt the proposed revised Volunteer Policy.
   Moved: Scott Goodison **Seconded:** Laura Brady
   Carried.

e. Library Statement of Requirements Report

Motion: That the Caledon Public Library Board receive the drafted Library Statement of Requirements.

Moved: Nicholas Alleyne **Seconded:** Laura Brady
Carried.

f. 2025 Auditors' Report and Financial Statements

Motion: That the Caledon Public Library Board does not approve the audited financial statement due to the fact of the inaccuracies; and,

That the Board is displeased with the procedure that was followed this year by the Town, whereby the town approved the audited financial statements before the Board could see them; and,

That the Board would like to make a presentation to Town Council to voice the Board's displeasure in the process and request that the process be changed next year, whereby the statements be brought to the Board for approval prior to being presented to Council.

Moved: Scott Goodison **Seconder:** None
The motion did not proceed to a vote.

Motion: That the Caledon Public Library Board waive the requirement that the Library's 2025 Audited Financials first be reviewed by the Board's Finance Committee; and,

That the Caledon Public Library Board receive and approve the 2025 Auditors' Report and Draft Financial Statements noting the misalignment with the terms of the Board's Reserves Policy and the circumvention of the Boards' fiduciary duties through Council's approval of the Library's Audited Financial documents in advance of them being made available to the Board.

Moved: Nicholas Alleyne **Seconded:** Domenic Maggi
Carried.

10. Board and Committee Reports

a. Closed Session

Motion: That the Caledon Public Library Board move into closed session for the purpose of discussing the following:

i. Confidential Report re: Personal matters about an identifiable individual – CEO/Chief Librarian Annual Plans and Goals for Success (GPS)

Moved: Domenic Maggi **Seconded**: Laura Brady
Carried at 8:31 PM

The Board moved into closed session.

Motion: That the Caledon Public Library Board resume open session.
Moved: Laura Brady **Seconded:** Nicholas Alleyne
Carried at 8:58 PM

Open session resumed.

Motion: That the Caledon Public Library Board approve the CEO/Chief Librarian 2025-26 Goals and Plans for Success (GPS) as recommended by the CEO Evaluation Committee; and,

That the Caledon Public Library Board approve the CEO/Chief Librarian's confirmed merit increase to be effective April 1, 2026, as per the terms of the Library's adopted Salary Administration procedure.

Moved: Laura Brady **Seconded:** Domenic Maggi
Carried.

b. CEO/Chief Librarian Goals 2026-27

Motion: That the Caledon Public Library Board receive and approve the CEO/Chief Librarian's Goals for the term of July 2026 to June 2027.

Moved: Scott Goodison **Seconded:** Nicholas Alleyne
Carried.

c. Advocacy & Fundraising Committee Meeting Minutes of June 1, 2026

Motion: That the Caledon Public Library Board receive the minutes of the Advocacy & Fundraising Committee Meeting on June 1, 2026.

Moved: Scott Goodison **Seconded:** Jacqueline Iafrate
Carried.

11. New Business: None.

12. Board Work Plan

a. 2026 Work Plan Review

Motion: That the Caledon Public Library Board receive and approve the revised 2026 Work Plan.

Moved: Nicholas Alleyne **Seconded:** Laura Brady
Carried.

13. Board Advocacy and Development

a. Caledon Day, Saturday, June 20, 2026, 2 PM – 10 PM, Caledon East Community Complex

14. Public Question Period: No members of the public were present.

15. Meeting Evaluation

A link to the online evaluation survey will be shared with all members of the Board following the meeting.

16. Time of next regular meeting:

a. Monday, October 21, 2024, 6:00 PM – Albion Bolton Branch

17. Adjournment

Motion: That the meeting adjourn.
Moved: Domenic Maggi **Seconded:** Laura Brady
Carried.

The meeting adjourned at 9:18 PM

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Tony Maxwell
Chair

Colleen Lipp
CEO | Chief Librarian